# Leprosy.

# CHAPTER 147.

### LEPROSY.

# List of Subsidiary Legislation.

- The Leprosy Hospital Regulations.
   The Leprosy Isolation Regulations.
- 3. The Leprosy Hospital (Discharge on Parole) Regulations.
- 4. Notice: Special Accommodation.

# LEPROSY HOSPITAL REGULATIONS.

### ARRANGEMENT OF REGULATIONS.

#### REGULATION.

- 1. Short title.
- 2. Officers.

#### THE MEDICAL SUPERINTENDENT.

- 3. Residence.
- 4. Attendance.
- 5. Absence and emergencies.
- 6. General power of superintendence, etc.
- 7. Visits, care of patients, etc.
- 8. Admission and examination of cases.
- 9. Discharge of patients.
- 10. Observance of financial regulations.
- 11. Monthly requisition of expenditure.
- 12. Keeping of registers, case books, etc.
- 13. Board of Survey.
- 14. Weekly return of admissions, etc.
- 15. Keeping of defaulters' sheets.
- 16. Record of fines.
- 17. Inquiry as to means of patients or relatives to pay for maintenance.

#### THE ASSISTANT SUPERINTENDENT.

- 18. Residence.
- 19. Hours of duty.
- 20. Absence from Hospital.
- 21. Control of Female Hospital.
- 22. Visits to wards, cottages, etc.
- 23. Summary of diets.

#### REGULATION.

24. Responsibility as to clothing, etc.

25. Washing of clothing.

26. Responsibility as to materials issued for making clothing, etc.

27. Washing of patients before admission.

28. Duties as to diets, etc.

29. Prevention of improper communication between male and female patients.

30. Accompanying the Medical Superintendent on his visits to Female Hospital.

### THE STEWARD.

- 31. Residence.
- 32. Hours of duty.
- 33. Performance of duties.34. Absence from Hospital.
- 35. Control of compound. 36. Visits to Hospital, etc.
- 37. Custody and care of provisions, stores, etc.

38. Ordering of supplies.

39. Examination of stores on receipt.

40. Issue of stores, etc.

41. Checking of requisitions for diets, etc.

42. Keeping of financial and other books, etc.

43. Checking of inventories.

44. Checking and passing of accounts.

45. Record of accounts passed.

46. Preparation of monthly requisition of expenditure.

47. Keeping of Vote Book.

48. Checking of materials for making clothing, etc.

49. Responsibility as to furniture and equipment in Male Hospital.

50. Responsibility for distribution of clothing and footwear.

51. Cooking and serving of diets.52. Keeping of patients' property.

#### THE LABORATORY ASSISTANT.

53. Charge of laboratory equipment, etc.

54. Hours of duty.

55. Preparation of specific remedies, etc.

56. Keeping of records.

57. Medical history.58. Taking photographs.

59. Preparation of list of articles for laboratory and photographic departments.

#### THE ELECTRICIAN.

60. Responsibility for electrical apparatus, etc.

61. Hours of duty.

62. Responsibility for cleanliness of building, etc.

63. Weekly report.

64. Responsibility for electrical treatment,

### THE CHIEF MALE ATTENDANT.

#### REGULATION.

- 65. Residence.
- 66. Hours of duty.
- 67. Absence from Hospital.
- 68. Custody and care of implements, etc.
  69. Supervision of attendants, servants, etc.
- 70. Charge of yards, buildings, etc.
- 71. Notification of death of patient.
- 72. Reporting escape of patient.
- 73. Visits to cottages, etc.

#### THE ISSUER.

- 74. Hours of duty, etc.
- 75. Duties.
- 76. Preparation of total summary of diets, etc.
- 77. General duties.
- 78. Keeping of stores, etc.

#### THE DISPENSER.

- 79. Absence from Hospital.
- 80. Hours of duty.
- 81. Charge of medicines, etc.
- 82. Compounding of prescriptions, etc.
- 83. Particulars on labels on bottles.
- 84. Charge and labelling of poisonous drugs, etc.
- 85. General duties.

### ATTENDANTS.

- 86. Definition of term.
- 87. Hours of duty.
- 88. Residence and absence from duty of attendants.
- 89. Wearing of uniform, etc.
- 90. Knowledge of regulations.
- 91. Performance of duties assigned to them.
- 92. Smoking whilst on duty.
- 93. Maintaining order and reporting irregularities.
- 94. Preparing daily summary of diets.
- 95. Assisting in apportioning diets, etc.
- 96. Mending clothing, etc.
- 97. Responsibility for articles.
- 98. Conveying messages from patients.
- 99. Gossiping about Hospital affairs.
- 100. Employing patients for private work.
- 101. Teasing of patients.
- 102. Soliciting subscriptions.
- 103. Dismissal for ill-treating patients.
- 104. Appropriating patients' property.
- 105. Intoxicating liquors, carrying out rations, etc.
- 106. Searching of parcels, etc.
- 107. Male attendants not to visit female side and vise-versa.
- 108. Duties of the cook.
- 109. Duties of artisans.

### GATE ATTENDANT.

#### REGULATION.

- 110. Place of duty, responsibility for Lodge.
- 111. Striking time hours and half hours.
- 112. Duties in regard to parcels, etc.
- 113. Record book of persons entering and leaving the hospital.
- 114. Examination of parcels, etc.
- 115. Direction of visitors.
- 116. Charge of telephone exchange.

### NIGHT WATCHMEN.

- 117. Closing of gates and lowering of lights.
- 118. Precautions as to removal of goods, etc.
- 119. Escape, etc., of patients.
- Visiting beats. 120.
- 121. Striking of hours, etc.
- 122. Reporting irregularities.
- 123. Occurrence book.

#### FINES.

124. Suspension and dismissal of attendant for misconduct.

### UNDERTAKING ON ASSUMING OFFICE.

125. Subscription to undertaking on assumption of duty.

#### THE PATIENTS.

- 126. Obedience to orders.
- 127. Duty arrangements.
- 128. Liability to perform work.
- 129. Keeping of private effects.
- Disposal of furniture, etc. 130.
- 131. Bathing in creeks, etc.
- 132. Fouling of trenches, etc.
- 133. Removal of articles of food.
- 134. Leaving Hospital grounds.
- 135. Male patients not to visit females or vise-versa.
- 136. Use of tobacco, etc.
- 137. Prohibition of assault, etc.
- 138. Consequences of disobedience to regulations.

#### VISITORS.

- Days and hours of visits. 139.
- 140. Bringing in certain articles.
- Luxuries for patients. 141.
- 142. Presents for patients.
- Visits to patients. 143.
- 144. Prohibition of attendants receiving gratuity.
- 145. Expulsion for misconduct.
- Furnishing information to Official Visitors. 146.

#### NURSES.

Duties of Nurses. 147.

# THE HOSPITAL.

# REGULATIONS

made by the Governor in Council under section 7 on the 11th April, Regs. 11th April, 1933. 1933.

- 1. These regulations may be cited as the Leprosy Hospital Short title. Regulations.
- 2. The Officers of the Leprosy Hospital shall be of the Officers. following classes, or of such of them and in such number as the Governor may from time to time consider necessary—
  - (1) Medical Superintendent.
  - (2) Assistant Superintendent.

(3) Steward.

(4) Laboratory Assistant.

(5) Electrician.

(6) Chief Male Attendant.

(7) Issuer.

(8) Dispenser.

(9) Nurses and Attendants.

# THE MEDICAL SUPERINTENDENT.

3. The Medical Superintendent shall reside in the quarters Residence. assigned to him, except when otherwise permitted by the Governor.

4. He shall not absent himself from the Hospital except on Attendance. duty for a longer period than eight hours without the permission of the Director of Medical Services.

5. He shall take the necessary steps in case of absence to Absence and make known his whereabouts, so that it may be known where he can be found in any case of emergency, and see that no officer is absent from the Hospital except with his permission.

emergencies.

6. He shall, subject to the direction of the Director of Medical General Services, have the immediate superintendence and management superintenof the Hospital, and the control of all the subordinate officers dence, etc. employed therein, and see that the rules are strictly carried out.

7. He shall visit the Hospital daily and shall be responsible Visits, care for the medical care and proper treatment of the patients therein etc. and also for the care of the buildings, furniture, drugs and stores of all kinds.

Admission and examination of cases.

8. He shall examine all new cases as soon as possible after their admission which shall be in accordance with the provisions of the Leprosy Ordinance.

Discharge of patients.

9. He shall see all patients immediately before their discharge and satisfy himself that they are in a fit condition for discharge.

Observance of financial regulations. 10. He shall see that the Financial Regulations so far as they relate to the Hospital are strictly carried out.

Monthly requisition of expenditure.

11. He shall forward the monthly requisition of expenditure to the office of the Director of Medical Services not later than the 20th day of each month previous to that for which the authority for expenditure is asked, and, in doing so, shall draw the attention of the Director of Medical Services to any vote of which the one-twelfth part is likely to be exceeded, and state fully the reasons.

Keeping of registers, case books, etc. 12. He shall cause to be kept such registers, case-books and other books as are necessary.

Board of Survey.

- 13. (1) He shall, whenever necessary, hold a Board of Survey consisting of himself, the Steward, and the Chief Male Attendant of the Male Hospital and the Assistant Superintendent and the Senior Nurse in the Female Hospital, to examine and report on all articles becoming unserviceable which it is necessary to replace without delay. The condemned articles may be replaced from the stock in the store, or included in the next monthly requisition.
- (2) He shall see that all the articles so condemned are entered in a book, put aside in the room provided for condemned articles and brought up at the Standing Government Board of Survey appointed by the Governor for final condemnation and disposal. This shall not apply to articles used by patients which shall be immediately destroyed and a record kept for submission to the Board.

Weekly return of admissions, etc. 14. He shall furnish a weekly return of all admissions, discharges, deaths or other occurrences to the Director of Medical Services.

Keeping of defaulters' sheets.

15. He shall see that the defaulters' sheet of every subordinate officer is properly written up.

Record of fines.

16. He shall see that a record of the fines inflicted on the subordinate officers is kept and, at the end of each month, shall

forward to the Director of Medical Services a return showing all such fines.

17. He shall cause due inquiry to be made as to the means of Inquiry as any patient, or as to the ability of any person who may be liable patients or to contribute to the support and maintenance of such patient relatives to and report the result of such inquiry to the Director of Medical payfor maintenance. Services.

# THE ASSISTANT SUPERINTENDENT.

18. The Assistant Superintendent shall reside in the quarters provided for her.

19. Her hours of duty shall be from 7.30 a.m. to 4 p.m. and Hours of at any other time when it may be considered necessary by the Medical Superintendent.

20. She shall not absent herself without the sanction of the Medical Superintendent in writing.

Absence from Hospital.

21. She shall be in charge of the Female Hospital during the Control of absence of the Medical Superintendent, and during such absence Hospital. shall have the general control of the Staff and all persons connected with the Female Hospital.

22. (a) She shall visit each ward and every part of the Female Visits to Hospital at least once a day and each cottage at least once a cottages, etc. week and shall pay a visit of inspection by night at least once each week, and shall see that the night attendant is at her post and everything in order.

- (b) She shall submit daily to the Medical Superintendent a report of such visits and of any matters requiring his attention.
- 23. She shall prepare daily a summary of diets, etc., required for the female patients as ordered by the Medical Superintendent.

Summary of

24. She shall have charge and keep an inventory of all clothing and other property in the Female Hospital, and shall be re-clothing, etc. sponsible for the loss of any such property, and shall report to the Medical Superintendent when any article requires to be repaired or replaced.

Responsi-

25. She shall see that all soiled clothing, etc., sent to the Washing of laundry is checked, properly washed and returned.

Responsibility as to materials issued for making clothing, etc.

26. She shall satisfy herself that the weights stated for all materials issued to her from the store are correct and shall be responsible that the materials issued are fully accounted for and that the articles made from such materials are returned to the store and weighed.

Washing of patients before admission.

27. She shall see that all females admitted are properly washed by the attendants before being admitted into the wards or cottages.

Duties as to diets, etc.

28. She shall see that the diets are properly served, that each female patient receives the particular diet ordered and that no waste takes place.

Prevention of improper communication between male and female patients.

29. She shall adopt such precautions as may be thought necessary to prevent improper communication between male and female patients.

Accompanying the Medical Superintendent on his visits to Female Hospital.

30. She shall accompany the Medical Superintendent on his visits round the Female Hospital, note any instructions given and be directly responsible to that Officer for the fulfilment of her duties.

# THE STEWARD.

Residence.

31. The Steward shall reside in the quarters provided for him at the Hospital.

Hours of duty.

32. His hours of duty shall be from 7.30 a.m. to 4 p.m. and at any other time when it may be considered necessary by the Medical Superintendent.

Performance of duties.

33. He shall perform his duties under the control and direction of the Medical Superintendent.

Absence from Hospital.

34. He shall not be absent from the Hospital without the sanction of the Medical Superintendent in writing.

Control of compound.

35. He shall be in charge of the male compound subject to the direction of the Medical Superintendent and shall have the general control of all persons connected therewith.

Visits to Hospital, etc. 36. He shall visit each cottage and every part of the male compound at least once a week and the Male Hospital and

Infirmary at least once a day and submit daily to the Medical Superintendent a report of such visits and of any matters requiring his attention.

37. He shall have the immediate charge of all provisions, Custody and stores, etc. (not being medicines, surgical appliances or instruments), received for the use of the Hospital, and shall be stores, etc. responsible for their custody and care.

38. He shall prepare all orders for supplies for the Hospital Ordering of on the official counterfoil order book, and enter opposite each article the contract number and in the case of non-contracted articles the letters "N.C."

39. He shall immediately on receipt of all stores examine Examination them himself or direct the Issuer to do so. In case of any receipt. difference between the order and the goods received or any defects in quality, he shall note the same in red ink on the counterfoil of the order book and report without delay to the Medical Superintendent.

40. He shall see that no stores, diets, or extras are issued Issue of except on the written order of the Medical Superintendent.

stores, etc.

41. He shall daily examine and check the store books, com- Checking of pare the receipts and issues of all stores for the previous day for diets, etc. with the orders or requisitions, and report immediately any irregularity to the Medical Superintendent.

42. He shall keep correctly written up the financial and other Keeping of financial and books in connection with the stores and working parties of the other books, Hospital.

43. He shall see that the inventories are carefully checked Checking of every quarter-January, April, July and October.

inventories.

44. He shall prepare all claims for Hospital dues, check all Checking accounts sent in against the Hospital, and certify the correctness of accounts. of the prices and rates charged before any such claim is sent on for payment.

45. He shall, when accounts are passed for payment, note on Record of the counterfoil of the order book the date and the amount for passed. which each account is passed.

Preparation of monthly requisition of expenditure.

46. He shall prepare the monthly requisition of expenditure on the prescribed form and submit it to the Medical Superintendent, and shall take care that the one-twelfth part of each vote is not exceeded without special authority.

Keeping of Vote Book.

47. He shall keep a Vote Book in which he shall enter all accounts passed against each vote on the annual estimates and at the top column note the amount of the vote of the year, and, in red ink, the one-twelfth part of the vote.

Checking of materials for making clothing, etc. 48. He shall, before any material for making clothing, etc., is issued have it carefully weighed and the weight entered in the proper book. When the articles are returned he shall weigh them together with the scraps, enter and compare the weights, and report at once any irregularity to the Medical Superintendent.

Responsibility as to furniture and equipment in Male Hospital.

49. He shall see that the furniture and equipment in the Male Compound are kept clean, and shall report to the Medical Superintendent when any article requires to be repaired or replaced.

Responsibility for distribution of clothing and footwear.

50. He shall see that the clothing and footwear are fairly distributed among the male patients and report any irregularities at once to the Medical Superintendent.

Cooking and serving of diets.

51. He shall see that the diets are properly cooked and served in a clean and palatable state at the appointed hour, that each patient receives the particular diet allotted to him, and that no waste takes place.

Keeping of patients' property.

52. He shall take possession of all money and other property belonging to patients or acquired by them after admission which the Medical Superintendent may deem it expedient for him to keep.

# THE LABORATORY ASSISTANT.

Charge of laboratory equipment, etc.

53. The Laboratory Assistant shall have charge of and be responsible for all laboratory equipment, drugs, etc., kept in the laboratory or in the photographic dark room, and shall be responsible for the cleanliness and order of these premises.

Hours of duty.

54. He shall be on duty from 9 a.m. to 12 noon on Saturdays and from 9 a.m. to 5 p.m. on other week-days and at any other time when it may be considered necessary by the Medical

Superintendent, and he shall not absent himself during these times without the sanction of the Medical Superintendent in writing.

**55.** He shall be responsible for the preparation of all the drugs, etc., used in the specific treatment of leprosy.

Preparation of specific remedies, etc.

56. He shall keep any records that may be considered necessary by the Medical Superintendent of the methods and progress of treatment of the patients and shall weigh at least once a week any patient under active treatment.

Keeping of

57. He shall, upon admission of a patient, take a careful note of the history, physical signs, etc., and any other particulars considered necessary by the Medical Superintendent.

Medical history.

58. He shall, as soon as possible after admission, and immediately before discharge, obtain a photograph of each patient.

photographs.

59. He shall prepare before the end of each month a list of Preparation the articles for the laboratory and photographic departments to be included in the requisition for the following month and, before the end of January in each year, a list of articles, drugs, etc., graphic required to be ordered for the laboratory through the Crown Agents.

of list of articles for laboratory and photodepartments.

# THE ELECTRICIAN.

60. The Electrician shall have charge and be responsible for the care and maintenance of the Electric Lighting Plant, the trical appara-Cinema Apparatus, Wireless Receiving Set, and all electrical tus, etc. apparatus used within the Hospital.

bility for elec-

61. He shall be on duty from 8 a.m. to 12 noon on Saturdays and from 8 a.m. to 5 p.m. on other week-days, and at any other time when it may be considered necessary by the Medical Superintendent.

Hours of

62. He shall see that the building in which the apparatus under his charge is housed and the surroundings are kept clean and tidy, and that the directions for protection against fire are properly carried out.

Responsibility for cleanliness of building, etc.

63. He shall furnish on Friday of each week a report of the specific gravity of the cells of the storage battery of the lighting plant and report immediately any defect in connection with the lighting plant or other apparatus to the Medical Superintendent for the information of the Government Electrical Engineer.

Weekly

Responsibility for electrical treatment.

**64.** He shall be responsible for the electrical treatment of all patients as ordered by the Medical Superintendent.

# THE CHIEF MALE ATTENDANT.

Residence.

65. The Chief Male Attendant shall reside in the quarters provided for him at the Hospital.

Hours of duty.

66. His hours of duty shall be from 7.30 a.m. to 4 p.m. and at any other time when it may be considered necessary by the Medical Superintendent.

Absence from Hospital.

67. He shall not be absent from the Hospital without the sanction of the Medical Superintendent in writing.

Custody and care of implements, etc.

68. He shall have charge of all implements, tools, etc., used in the shops or in the grounds of the Male and Female Hospitals and shall report to the Medical Superintendent when any article requires to be repaired or replaced.

Supervision of attendants, servants, etc.

- 69. (a) He shall have the general supervision of all male attendants and patients' working parties in the Male Hospital.
- (b) He shall see that they are attentive to their duties and that the attendants do not leave the premises on any pretext before the hour of 6 p.m. unless sent out on business or when granted leave by the Medical Superintendent or officer acting on his behalf and shall submit a weekly report on the work done by the Staff of the Male Hospital for the information of the Medical Superintendent.

Charge of yards, buildings, etc.

70. He shall see that the grounds, sheds, tanks, latrines, drains, kitchen, stables, etc., in the Male Hospital are kept clean, that the wells, drains, etc., are lime-washed as often as necessary, and that all places likely to emit unpleasant odours are regularly examined, disinfected and cleaned.

Notification of death of patient.

71. He shall immediately notify the Medical Superintendent when a patient dies and make all necessary arrangements for the funeral.

Reporting escape of patient.

72. He shall, when any patient absconds, at once give notice to the nearest Police Station and report to the Medical Superintendent.

Visits to cottages, etc.

73. He shall visit the cottages and grounds of the Male Hospital daily at such hours as the Medical Superintendent may

direct, and nightly, at least once a week, and report to the Medical Superintendent any irregularities on the part of the attendants or patients.

### THE ISSUER.

74. His hours of duty shall be from 7.30 a.m. to 4 p.m. and Hours of at any other time when it may be considered necessary by the Medical Superintendent.

75. He shall examine, weigh, or measure every article sent in Duties. by the contractors or others, and immediately report to the Steward if any article is inferior in quality or deficient in quantity.

76. He shall receive from the attendants in charge of wards Preparation and cottages in the Male Hospital and from the Assistant summary of Superintendent a daily summary of the diets, extras and stimu- diets, etc. lants required for the patients under their charge, from which he shall prepare a total summary, which shall be checked under the supervision of the Steward with the diet book and signed by the Medical Superintendent.

77. He shall perform such other duties in the store as the General Medical Superintendent may require.

78. He shall see that the store is kept clean and tidy and that Keeping of no person is allowed to enter the store except on business.

stores, etc.

# THE DISPENSER.

79. The Dispenser shall not absent himself from the Hospital without the consent in writing of the Medical Superintendent.

Absence from Hospital.

80. His hours of duty shall be from 7.30 a.m. to 4 p.m. and at any other time when it may be considered necessary by the Medical Superintendent.

Hours of

81. He shall have charge of, and be held responsible for all Charge of medicines, instruments, and surgical appliances belonging to etc. the Hospital; he shall see that all receipts and issues of same are daily recorded in the Dispensary Stock Book, and, when such are required, he shall submit a requisition for them to the Medical Superintendent.

82. He shall be responsible for the proper compounding and Compounding dispensing of all medicines, and for seeing that they are properly tions, etc. prepared and delivered, and that all prescriptions are entered in the prescription book.

Particulars on labels on bottles. 83. He shall see that the names of the patients, where necessary, are correctly and legibly written on the bottles, with directions for the administration of the medicines.

Charge and labelling of poisonous drugs, etc.

84. He shall see that all poisonous drugs and dangerous drugs are kept in a separate cupboard under lock and key, and that all liniments, lotions, disinfectants, and drugs for external use or of a poisonous nature are placed in the proper bottles and labelled "POISON" before being sent out of the dispensary, and that no drugs or anything in his charge are issued from the dispensary except on the order of the Medical Superintendent.

General duties. 85. He shall assist in the male infirmary and perform such other duties as the Medical Superintendent may direct.

### ATTENDANTS.

Definition of term.

86. The term "attendant" shall include all the employees other than the nurses and those dealt with in the preceding regulations.

Hours of duty.

87. The day attendants shall attend from 6 a.m. to 6 p.m. and night attendants from 6 p.m. to 6 a.m.

Residence and absence from duty of attendants.

88. They shall, when required, reside in the quarters provided for them and shall not absent themselves without the sanction of the Medical Superintendent.

Wearing of uniform, etc.

89. They shall wear the prescribed uniform, keep themselves clean and tidy, and be kind to the patients.

Knowledge of regulations.

90. They shall make themselves acquainted with the instructions laid down in these regulations.

Performance of duties assigned to them. 91. They shall perform any duty assigned to them, though not of the nature which they usually perform.

Smoking whilst on duty.

92. They shall not smoke while on duty, except with the special consent of the Medical Superintendent.

Maintaining order and reporting irregularities.

93. They shall assist in maintaining order, discipline and cleanliness, and shall report to the Assistant Superintendent or the Steward any irregularities that may come to their notice, whether on the part of the patients, attendants or others.

94. They shall prepare daily a summary of diets, extras, etc., required for the patients under their charge as ordered by the summary of Medical Superintendent.

95. They shall, when required, assist in apportioning the diets and remain in the dining shed during meals.

Assisting in apportioning diets, etc.

96. The artisan and female attendants shall assist in mending or repairing all articles of clothing, bedding, and equipment generally.

Mending clothing, etc.

97. They shall be responsible for all articles committed to their Responsicare.

bility for articles.

98. They shall not convey any letter or message from any Conveying patient to anyone out of the Hospital without the permission of the Medical Superintendent.

patients.

99. They shall not relate or discuss outside the Hospital Gossiping anything connected with its affairs or the patients.

about Hospital affairs.

100. They shall not employ the patients in any kind of work Employing for their own private use.

patients for private work.

101. They shall not make any patient the subject of jest, nor Teasing of shall they taunt, tease or irritate them in any way.

102. They shall not solicit subscriptions for any purpose from Soliciting subscriptions. any person in the Hospital, or directly or indirectly accept a perquisite of any kind, or buy anything from, or sell anything to, a patient, or receive money from the friends or relatives of patients, from contractors, or from visitors to the Hospital, or purchase any article for any patient without the consent of the Medical Superintendent.

103. Any attendant who strikes a patient or is rough in his Dismissal for dealing with him shall be liable to instant dismissal.

ill-treating patients.

104. They shall not appropriate any article issued for the use Appropriating patient's of the patients or belonging to any patient.

· property.

105. They shall not bring any intoxicating liquor into the Intoxicating Hospital or carry out any portion of their rations or allowances carrying out without the sanction of the Medical Superintendent.

rations, etc.

Searching of parcels, etc.

106. All parcels, etc., shall be liable to be searched by the gate attendant, and, if any forbidden article is found in them, the attendant concerned shall be liable to instant dismissal.

Male attendants not to visit female side and vice-versa.

107. Male attendants shall not visit the female side or female attendants the male side except on duty or with the permission of the Medical Superintendent, the Assistant Superintendent or the Steward.

Duties of the

108. The cook attendant shall observe scrupulous cleanliness in all details, and shall have the meals regularly and properly prepared. He shall not allow any patient but those actually assisting to enter the kitchen without the sanction of the Medical Superintendent, the Assistant Superintendent or the Steward. He shall before leaving in the evening clean and put out all fires unless otherwise directed by the Steward.

Duties of artisans.

109. The artisan attendants shall be responsible for the proper working of their respective departments, and shall keep an inventory of all tools, etc., under their charge and be responsible for their safe custody.

# GATE ATTENDANT.

Place of duty, responsibility for Lodge. 110. The gate attendant shall be on duty at the Main Gate entrance, and shall be responsible for the condition of the Lodge and its surroundings.

Striking time hours and half hours. 111. He shall strike each hour and half-hour throughout the day on the bell installed at the main gate.

Duties in regard to parcels, etc.

112. He shall not allow—

- (1) any patient to leave the Hospital without the permission of the Medical Superintendent;
  - (2) anyone to enter the Hospital except on business;
- (3) any attendant to go out of the Hospital during duty hours except on duty or with the permission of the Medical Superintendent, Assistant Superintendent or Steward;
- (4) any parcels to be carried into or out of the Hospital by, to, or from any attendant without an order from the Medical Superintendent, Assistant Superintendent or Steward;
- (5) any dogs or other domestic animals or poultry either to leave or to enter the Hospital.

113. He shall keep a book in which he shall enter the name Record book and business of any person going into or out of the Male and entering and Female Hospitals, together with the date and time of the entry leaving the Hospital. or exit.

114. He shall carefully examine all parcels taken into or out Examination of the Hospital, except those addressed to the staff other than etc. attendants, and report immediately to the Medical Superintendent when such parcels contain any liquors, tobacco, or other articles contrary to the regulations.

115. He shall see that visitors observe the regulations of the Direction of Leprosy Hospital on their entry or at the Visitors' Lodge.

116. He shall be in charge of the telephone exchange and shall Charge of keep a record of all calls made, the member of the staff of the exchange. Hospital calling or being called, and the number with which connection is desired, and shall not permit the telephone to be used by any person unconnected with the Hospital, or on any private business except with the consent of the Medical Superintendent, or Officer acting on his behalf.

# NIGHT WATCHMEN.

117. The night watchmen shall see that the gates are locked Closing of not later than 9 p.m. all lights put out or lowered as directed lowering of at 8 p.m. unless with the special sanction of the Medical Super-lights. intendent.

118. They shall see that no unauthorised person enters and Precautions nothing is brought into the Hospital without the permission of of goods, etc. the Medical Superintendent, the Assistant Superintendent or the Steward, and take every precaution to prevent the illegal or fraudulent removal of any articles from the Hospital.

119. They shall take every precaution to prevent absconding Escape, etc., and the unauthorised entry of male patients into the Female Hospital or female patients into the Male Hospital.

120. They shall visit the different parts of their beat as directed by the Medical Superintendent.

Visiting beats.

121. The night watchman at the Main Gate shall strike each Striking of half hour throughout the night on the gate bell according to ship's time, and each night watchman shall blow a whistle at each hour from 12 midnight to 5 a.m.

hours, etc.

Reporting irregularities.

122. They shall at once bring any irregularities to the notice of the Medical Superintendent.

Occurrence

123. They shall each keep a book in which they shall enter every occurrence that may happen during their watch and leave the books at the Medical Superintendent's office for his perusal.

### FINES.

Suspension and dismissal of attendant for misconduct. 124. Every attendant may for misconduct, disobedience of the regulations or of instructions given them, be punished by fine, suspension, or dismissal by the Medical Superintendent, with the approval of the Director of Medical Services. The fine shall not in any case exceed two dollars, and must be submitted to the Director of Medical Services who may disallow, reduce or increase any fine.

# UNDERTAKING ON ASSUMING OFFICE.

Subscription to undertaking on assumption of duty. 125. Every attendant shall subscribe to the following undertaking on assuming office—

Mahaica Leprosy Hospital,

19

In consideration of my having been appointed to be

in the Public Hospitals service, and having had explained to me the regulations specially laid down for my guidance, I hereby promise and agree to obey the said regulations; to avoid gossiping about the affairs of the Hospital or its inmates; to promote, as far as I am able, its objects, to be careful of its property, and to endeavour generally, by my own conduct and demeanour, to sustain the respectability of its staff. I consider myself bound to perform any duty assigned to me, although not of a nature which I usually perform, should circumstances in the opinion of the Resident Medical Officer or Medical Superintendent require my doing so, and I agree to be liable for service at such Public Hospital within the Colony as the Director of Medical Services may direct. If anything improper is done in my presence, or to my knowledge, in the Hospital I consider myself bound and pledge myself to report it to the Resident Medical Officer or Medical Superintendent at once. I acknowledge that I am liable to relinquish my situation, on receiving two weeks' previous notice for that purpose without any reason being assigned, to be immediately suspended or dismissed by the Director of Medical Services for any breach of the regulations, when proved against me, and to forfeit all pay then due to me, and that I have no claim to any pension or gratuity at the termination of my service. I also agree to give two weeks' notice should I wish to give up my situation.

Signature of employee.

# THE PATIENTS.

Obedience to orders.

126. The patients shall obey the directions and orders of the Medical Superintendent, Assistant Superintendent and Steward.

127. The daily arrangements shall be as follows—

arrange-

6.30 a.m. Tea.

8 a.m. to 10 a.m. Work; school.

11.30 a.m. Breakfast.

1 p.m. to 3 p.m. Work or school.

4.30 p.m. Dinner.

- 8 p.m. all lights extinguished except those allowed by the Medical Superintendent.
- 128. They shall, unless exempted by the Medical Super- Liability to intendent, perform such work and for such length of time as the work. Medical Superintendent may direct.

129. They may be permitted by the Medical Superintendent Keeping of to keep their private effects in the wards or cottages but shall effects, open all boxes for inspection whenever the Medical Superintendent so directs.

130. They shall not injure, sell, or otherwise dispose of any Disposal of article of furniture, clothing, food, tobacco, or farm produce without the permission of the Medical Superintendent.

furniture, etc.

131. They shall not, without the permission of the Medical Bathing in Superintendent, bathe in the creeks or trenches or wash themselves on the groyne or dams of the Hospital.

132. They shall not foul any trench or lands of the Hospital.

Fouling of trenches, etc.

133. They shall not remove from the dining sheds any article Removal of of food without the permission of the Medical Superintendent, food. Assistant Superintendent or Steward.

134. They shall not leave the grounds of the Hospital without Leaving Hospital the permission of the Medical Superintendent unless duly grounds. discharged in accordance with the provisions of the Leprosy Ordinance.

135. The male patients shall not at any time, without the Male permission of the Medical Superintendent, enter the cottages or to visit grounds of the Female Hospital; and female patients in like females or manner shall not enter the Male Hospital.

vice-versa.

136. No patient shall use or have in his possession any Use of tobacco, spirituous liquors, opium, or any allied substance without the permission of the Medical Superintendent.

tobacco, etc.

Prohibition of assault, etc.

137. A patient shall not assault, or attempt, or threaten to assault any official, attendant, or other patient, or bring any false charge against any of the above.

Consequences of disobedience to regulations.

- 138. Any patient refusing to obey orders, breaking any of the regulations or neglecting to perform such work as he is ordered to perform may be ordered by the Medical Superintendent, after due inquiry, to undergo any of the following punishments—
  - (1) Exclusion from seeing friends for not longer than 3 months.
    - (2) Deprivation of tobacco for not longer than 14 days.
    - (3) Reduction of rations for not longer than 7 days.
  - (4) Deprivation of recreation and other privileges enjoyed for not longer than 1 month.
  - (5) Solitary confinement for not longer than 7 days, and to receive only bread and water or such diet as the Medical Superintendent shall order.

### VISITORS.

Days and hours of visits.

139. Visitors may visit the patients on such days and hours as the Medical Superintendent may permit.

Bringing in certain articles.

140. Visitors shall not bring into the Hospital ganga, opium, wines, spirits, or allied substances, or give such substances under any consideration to the patients.

Luxuries for patients.

141. Visitors wishing to take in small luxuries, such as sweets, fruit, cakes, etc., may do so, but must notify the gate attendant, who shall report to the Medical Superintendent, who shall decide whether the articles are permissible.

Presents for patients.

142. Visitors wishing to present any of the patients with tobacco shall deposit it with the day gateman who shall report to the Medical Superintendent for his directions.

Visits to patients.

143. Visitors shall not be allowed to enter the grounds further than the Visitors' Lodge except by special permission of the Medical Superintendent and under proper precautionary measures.

Prohibition of attendants receiving gratuity.

144. Visitors shall not give any attendant in the employ of the Hospital any gratuity or perquisite. Anyone accepting such is liable to instant dismissal.

145. Any visitor misconducting himself or violating any of Expulsion for the regulations shall be liable to immediate expulsion.

146. Officers and other employees of the Hospital shall furnish any information required by Official Visitors.

information to Official Visitors.

### NURSES.

147. The Nurses, Sisters of the Order of the Immaculate Conception, Czecho-Slovakia, shall perform their duties under the immediate direction of the Sister Superior.

# ISOLATION REGULATIONS.

#### ARRANGEMENT OF REGULATIONS.

#### REGULATION.

- 1. Short title.
- 2. Definition of terms.

#### ISOLATION.

- 3. Forbidden trades or callings.
- 4. Contact with other persons forbidden.
- 5. Use of bedroom by person other than patient forbidden.
- 6. Exclusive use of glassware, crockery, cutlery and cooking utensils.
- 7. Disinfection of soiled clothing, bedding, etc., before washing.
- 8. Washing of clothing after disinfection.
- 9. Special receptacles for nasal discharges, etc.
- 10. Use of separate bedroom, bathroom, latrines, utensils, etc.

#### CLEANSING AND DISINFECTING.

- 11. Inspection and disinfection of premises.
- 12. Disinfection of bathroom, latrines, etc.
- Medical Officer's report on inspections and disinfections. 13.

- 14. Responsibility for care of patients.
- 15. Responsibility for treatment of patient.
- 16. Penalty for breach of regulations.

### ISOLATION.

# REGULATIONS

Regs. 26th Nov. 1932.

made by the Governor in Council under section 7 on the 26th November, 1932.

Short title.

2. These regulations may be cited as the Leprosy (Isolation) Regulations.

Definition of terms.

2. In these regulations the term "Medical Officer" means, the Medical Superintendent of the Leprosy Hospital, any Government or Municipal Medical Officer of Health, any Government Medical Officer, or any other Medical Practitioner authorised by the Director of Medical Services.

### ISOLATION.

Forbidden trades or callings. 3. A person suffering from infectious leprosy permitted to be isolated outside a Leprosy Hospital shall not engage in any of the following trades or callings—

Baker,

Barman,

Butcher,

Cook,

Fisherman,

Fruit Seller,

Ice Cream, Milk or Aerated Water Vendor,

Waiter,

or any other trade or calling in which the person employed handles or comes in contact with articles of food or drink, drugs, medicines, or tobacco in any form;

Cow-Minder,

Milk Seller,

or any other situation or calling in which the person employed comes in contact with cows or any other animals kept for furnishing milk or with the milk produced by such animals;

Washer,

Seamstress,

Tailor,

Shoemaker,

or any other trade or calling in which the person employed manufactures, handles, or comes in contact with wearing apparel;

Teacher,

Barber.

Domestic Servant.

Nurse,

Steward.

Huckster.

Cartman or Vanman,

Licensed Hackney Carriage driver or chauffeur,

or any other situation or calling in which the person employed comes in contact with other persons.

4. A person so isolated must avoid coming into contact with Contact any other person not suffering from leprosy, nor must he mix with other persons with the general public, enter any public vehicle or building or do forbidden. any other acts prohibited to such persons by the Leprosy Ordinance.

5. No person other than those also suffering from leprosy shall Use of occupy the same bedroom as the person so isolated.

bedroom by person other than patient forbidden.

6. Separate glasses and cups for drinking, plates, knives, Exclusive use forks, cooking and other domestic utensils, shall be kept in a crockery, place to be used solely for their storage and for the exclusive cutlery and use of the patient, and shall not be used by any other person utensils. not suffering from leprosy.

7. Soiled clothing, bedding and articles of similar character Disinfection used by such patients shall in every case be disinfected before clothing, washing either by boiling or by steeping in such disinfecting bedding, etc. solution as a Medical Officer or Sanitary Inspector may approve. washing.

8. The articles referred to in regulations 6 and 7 shall in every Washing of clothing after case be washed, after disinfection, on the premises where the disinfection. patient is isolated and kept apart from any articles used by persons not suffering from leprosy.

Special receptacles for nasal discharges, etc.

9. All discharges from the nose or from ulcers and all expectorations, etc., shall be received in special receptacles to be disinfected or otherwise dealt with in such manner as a Medical Officer or Sanitary Inspector may direct.

Use of separate bedroom, bathroom, latrines, utsensils, etc. 10. No patient so isolated shall use any bathroom or latrine which is used by persons not suffering from leprosy, but such patients shall have separate accommodation for such purposes, and separate bedroom utensils which shall be disinfected in such manner as a Medical Officer or Sanitary Inspector may direct.

# CLEANSING AND DISINFECTING.

Inspection and disinfection of premises. 11. All premises inhabited by patients isolated under these regulations shall be inspected by any person authorised under section 39 (1) of the Leprosy Ordinance at least once in every month and shall be thoroughly cleansed and disinfected at least once in every month under the supervision of such officer. Such cleansing and disinfection shall be carried out so as to cause as little inconvenience as possible to the inmates of the house.

Disinfection of bathroom, latrines, etc. 12. All outhouses, bathrooms, and latrines used by such patients shall also be disinfected.

Medical Officer's report on inspections and disinfections. 13. The authorised person shall forthwith report every inspection and disinfection to the Director of Medical Services specifying the measures which have been adopted.

### GENERAL.

Responsibility for care of patients.

14. Every patient isolated under these regulations, and every person responsible for his care must satisfy the Director of Medical Services that all necessary and suitable nutrition can be and is at all times secured by or for the patient so isolated.

Responsibility for treatment of patient.

15. Every such patient or person responsible for his care must satisfy the Director of Medical Services that such patient is undergoing such treatment as may be necessary or such as is likely in the opinion of the Leprosy Board to cause the arrest or cure of the disease.

Penalty for breach of regulations.

16. A person who acts in contravention of these regulations may be removed to and detained in the Leprosy Hospital until he is lawfully discharged.

# DISCHARGE ON PAROLE.

REGULATIONS

made by the Governor in Council under section 7 (c) on the 26th Nov. 1932. November, 1932.

- Short title. 1. These regulations may be cited as the Leprosy Hospital (Discharge on Parole) Regulations.
- Address. 2. Every discharged patient shall before leaving the Hospital notify his address to the Medical Superintendent. He shall on arrival at his destination inform the Medical Superintendent in writing of the fact.
- 3. Whenever a discharged patient proposes to change his residence, he shall notify the Medical Superintendent at least two weeks before the date on which he intends to remove, stating the place of his proposed new residence, and on his arrival at the new address the Medical Superintendent should be notified immediately.

Change of

4. A discharged patient shall inform the Medical Super-Occupation. intendent in what trade or calling he proposes to engage, and shall not follow any occupation in which, in the opinion of the Leprosy Board, it is undesirable that he should engage.

5. A discharged patient shall present himself to be examined Examination. at least once a month by the Medical Superintendent or by the Government medical officer of the district in which he resides, and shall afford the Medical Superintendent or Government medical officer every facility to conduct such examination.

6. A patient discharged from the Leprosy Hospital on parole Return to is liable to be conveyed to the Hospital, if, in the opinion of the Hospital. Leprosy Board, the Medical Superintendent or other Medical Officer specially deputed by the Director of Medical Services, his condition has become worse, and he is a danger to the public.

7. If a discharged patient fails to comply with any of these comply with regulations his discharge on parole may be revoked, and he may regulations. be forthwith conveyed to the Leprosy Hospital.

### SPECIAL ACCOMMODATION.

### NOTICE

Gaz. 9th Oct. 1937. under section 22 published in the Gazette on the 9th October, 1937, at page 1086.

The Governor hereby sets apart the portions of the Leprosy Hospital described in the schedule hereto as places wherein the persons specified in the said schedule may lawfully be detained—

#### SCHEDULE.

- 1. The cottage and subsidiary fenced-in compound lying to the south of the main roadway of the Hospital and approximately 750 feet east of the main entrance gate of the aforesaid Hospital as a place for male persons suffering from leprosy certified as persons of unsound mind.
- 2. The cottage standing approximately 90 feet eastwards from the south-west corner of the Leprosy Hospital as a place for female persons suffering from leprosy certified as persons of unsound mind.
- 3. The cottage and subsidiary fenced-in compound lying to the south of the main roadway of the Hospital and approximately 690 feet east of the main entrance gate of the aforesaid Hospital as a place for male persons suffering from leprosy sentenced to imprisonment or penal servitude or under remand.
- 4. The two rooms situated under the cottage known as "No. 7 Cottage Female Block" and lying in the south-west corner of the Leprosy Hospital as a place for female persons suffering from leprosy sentenced to imprisonment or penal servitude or under remand.