

583
583

135

EXECUTIVE COUNCIL MEMORANDUM NO. C.65/1960

Audited Statement of Accounts of
the Controller of Supplies & Prices
for the year ended 31st December,
1958

The Report of the Director of Audit on the
Accounts of the Controller of Supplies & Prices for the
year ended 31st December, 1958, with the various schedules
is submitted for Council's information (Appendix I)

2. The gross operating expenses of the Organisation
for the year 1958 were \$113,654.91. Provision was made
in the 1958 expenditure estimates under Head 53 - Colonial
Emergency Measures - Subhead 1 - Commodity Control, for
\$84,894. The excess of \$28,760.91 was covered by the
provision of \$61,000 on Supplementary Estimates.

3. The comments of the Acting Controller of Supplies
Prices on the Director of Audit's Report are at Appendix II.

MINISTRY OF TRADE & INDUSTRY.
G.P.O. BUILDING.
Georgetown.
19th February, 1960.
(M.P. SP: 398/11)

Report of the Director of Audit, British Guiana on
the accounts of the Controller of Supplies and
Prices for the year ended 31st December, 1958

The accounts of the Controller of Supplies and Prices for the year 1958, have been examined and, subject to the comments contained in this Report, were kept in a satisfactory manner.

2. At the time of inspection, the entering of the Cash Book was one month in arrear, and it had not been properly completed for a period of four months.
3. The arrangements for the safe custody of cash were not satisfactory.
4. Attention has been drawn to numerous payments for which proper receipts have not been given.
5. Vehicle Log Books are not properly maintained.

Balance Sheet
Assets

Stock - Deodorised Coconut Oil - \$67,664.00

6. Included in this balance is an amount of \$4,118.58, being the value of a surplus of 1,578 gallons of oil found at stocktaking on the 31st December, 1958. Suggestions made in the last report to improve control over stocks have not been implemented.

Sundry Debtors - Open Account - \$55,207.00

7. Of the \$60,000 advanced to the Agricultural Department Marketing Division, \$6,000.00 only was refunded in 1958, and the balance of \$54,000 is included in the above account.

Sundry Debit Balances - \$242,175.51

8. Of this amount \$200,255.51 is held by the Comptroller of Customs and Excise pending a decision as to whether duty is payable on oil imported by the Control. It would appear that a permanent decision should be expedited.

9. The balance of \$41,920.00 represents amounts paid on suspense account for drums supplied to the Organisation by oil millers. The control over this account is inadequate (see paragraph 10).

Liabilities

Sundry Credit Balances - \$68,050

10. Merchants are required to make a security deposit for drums issued by the organisation to them. Records of movement of drums are inadequate, and a determined effort should be made to put these accounts in order (see paragraph 9). Posting errors reported in the 1957 accounts have not yet been adjusted.

Open Account - \$473.09

11. Of this amount, \$335.71 is in respect of sums held by the organisation on behalf of members of the staff who left prior to 1955, The amount should be adjusted to Profit and Loss account.

Deficit - \$113,624.65

12. Trading losses of \$41,022.95 on copra imported from the Dominican Republic (via a Commission Agent in Surinam), and \$27,841.13 on oil imported from Trinidad and St. Lucia were sustained during the year. The arrangements for the procurement of supplies are under correspondence.

sgd: D.W. Jones
12/11/59.

Audit Certificate

The books and accounts of the Controller of Supplies & Prices have been examined for the year ended 31st December, 1958. I have obtained all the information and explanations I have required and I certify that in my opinion and subject to the comments contained in my report dated 12th November, 1959, the attached Balance Sheet exhibits a true and fair view of the financial position as at 31st December, 1958, according to the best of my information and the explanations given to me.

sgd: D.W. Jones
Director of Audit.

CONTROLLER OF SUPPLIES

ACCOUNTS

31.12.58

CONTROLLER OF SUPPLIES

BALANCE SHEET
LIABILITIES

31st DECEMBER 1958
ASSETS

<u>Provincial Secretary</u>			
Balance of Advance Account at 31/12/57		\$196,990.15	
Add Payment to Crown Agents Soya Bean Oil	\$165,133.88		
Advances	<u>175,000.00</u>	<u>340,133.88</u>	
		\$537,124.03	
Less Debts to Govt. Depart- ments)	150.00		
Cash refunded	86,000.00		
<u>Revenue Account</u>			
Deficit for year ended 31st December, 1958.	<u>113,624.65</u>	<u>199,774.65</u>	\$337,349.38
<u>Sundry Creditors Credit</u> <u>Balances</u>			
Open Account		473.09	
Sundry Credit Balances		<u>68,050.00</u>	<u>68,523.09</u>
			<u>\$405,872.47</u>

<u>Stocks on Hand</u>		
Deodorised Coconut Oil	\$ 67,664.03	
Crude Coconut Oil	62.76	
Soya Bean Oil	3,171.42	
Office Supplies	<u>203.66</u>	\$ 71,101.87
<u>Sundry Debtors & Debit</u> <u>Balances</u>		
Open Account	55,207.00	
Sundry Debit Balances	<u>242,175.51</u>	297,382.51
<u>Cash in Bank & Hand</u>		
Royal Bank of Canada	34,637.66	
Barclays Bank D.C.O.	2,550.43	
In Hand	<u>200.00</u>	<u>37,388.09</u>
		<u>\$405,872.47</u>

CONTROLLER OF SUPPLIES

REVENUE ACCOUNT

FOR THE YEAR ENDED

31ST DECEMBER, 1958

Cr.

To Loss on General Trading	\$ 33,776.59	By Cash Over	\$.04
To Price Control Expenses	257.46	" Sundry Revenue	30.22
To Salaries & Wages	70,514.49	" Deficit transferred to Financial Secretary	113,624.65
To Travelling & Subsistence	1,533.50		
To Office Rent	2,400.00		
To Stationery & Printing	2,788.51		
To Cables & Postage	145.46		
To Office Expenses	2,009.52		
To General Expenses	22.38		
To Bicycle Allowances	207.00		
	<hr/>		<hr/>
	\$113,654.91		\$113,654.91
	<hr/> <hr/>		<hr/> <hr/>

CONTROLLER OF SUPPLIES

TRADING ACCOUNTS

LOCAL DEODORISED COCONUT OIL - 1958

Stock 1st January 1958	6,378.40	Sales	1,496,539.80
Purchases	1,470,602.00	Stock 31st December 1958	11,233.60
Gross Profit	30,793.00		
	<hr/>		<hr/>
	\$1,507,773.40		\$1,507,773.40
	<hr/>		<hr/>

IMPORTED DEODORISED COCONUT OIL - 1958

Stock 1st January 1958	6,261.66	Sales	422,845.65
Purchases	500,855.55	Stock 31st December 1958	56,430.43
		Gross Loss	27,841.13
	<hr/>		<hr/>
	\$ 507,117.21		\$ 507,117.21
	<hr/>		<hr/>

IMPORTED SOYA BEAN OIL - 1958

Purchases	165,127.24	Sales	181,630.35
Gross Profit	19,674.53	Stock 31st December 1958	3,171.42
	<hr/>		<hr/>
	\$ 184,801.77		\$ 184,801.77
	<hr/>		<hr/>

LOCAL CRUDE COCONUT OIL

Purchases	3,386.77	Sales	3,417.21
Gross Profit	93.20	Stock 31st December 1958	62.76
	<hr/>		<hr/>
	\$ 3,479.97		\$ 3,479.97
	<hr/>		<hr/>

IMPORTED COPRA

Purchases	149,425.88	Sales	108,402.93
		Stock	- -
		Gross Loss	41,022.95
	<hr/>		<hr/>
	\$ 149,425.88		\$ 149,425.88
	<hr/>		<hr/>

CONTROLLER OF SUPPLIESPROFIT AND LOSS ACCOUNTIMPORTED & LOCAL DEODORISED COCONUT OIL, SOYA BEAN OIL & COPRA - 1956

Gross Loss		Gross Profit	
Imported Deod. Oil	27,841.13	Local Deod. Oil	30,793.00
Copra	41,022.95	Soya Bean Oil	19,674.53
Wages	12,150.36	Crude C/nut oil	93.20
Rent - Bond	3,840.00	Proceed from sale of 2nd	
Insurance	825.00	hand drums	2,875.00
Motor Lorry	878.13	Net Loss	33,776.59
<u>MISCELLANEOUS</u>			
Electric Energy	200.70		
Transportation	197.88		
Sundries	<u>256.17</u>	654.75	
		<hr/>	<hr/>
		₹87,212.32	₹87,212.32
		<hr/> <hr/>	<hr/> <hr/>

CONTROLLER OF SUPPLIES

ACCOUNTS RECEIVABLE

OUTSTANDING ACCOUNTS AT 31ST DECEMBER, 1958

	<u>Dr.</u>	<u>Cr.</u>
J.E. Mahanger	74.00	
Marketing Officer	54,000.00	
V. King	360.00	
D. McG Stuart	318.40	
L. Green	425.48	
H. Griffith	29.12	
Cancelled Cheques		10.00
J.R. Farnum (D'od)		270.00
Miss E. Johnson		42.58
T & H.D.		22
Cable & Wireless Ltd.		32.58
Demerara Electric Co. Ltd.		69.51
J. Duncan (D'od)		25.07
Unclaimed Wages		23.13
	<hr/>	<hr/>
	\$55,207.00	\$ 473.09
	<hr/> <hr/>	<hr/> <hr/>

Dr. Balance \$54,733.91

Comments of the Acting Controller of Supplies &
Prices on the Director of Audit's Report.

para. 2

I have acquainted the Accountant of your findings and have issued instructions to avoid a recurrence.

para. 3

I wrote the Director of Public Works on the 26th February, 1959 to which I received no reply. However, on 16th November a circular was received to the effect that no funds would be available to carry out the work until 1960.

The safe while being old, is a sturdy one and the amounts shown are kept there because the bank closes at 12 noon and money is received from the public until 3.30 p.m.

However, I have arranged with the Treasury to overnight any sum I may have on hand at closing time.

para. 4

These receipts are now available for inspection.

para. 5

I have decided to check the lorry log book personally.

para. 6

As agreed in 1958, the suggestion that the oil should be checked on receipt has been done, otherwise the overage would have gone to the consumer. I do not know what the custom is for exporters abroad, but no invoice that has been received by this department showed any excess over what was actually paid for.

para. 7

Efforts will be made to recover this amount.

para. 8

No permanent decision can be taken in this matter as each transaction of this nature must be submitted for Executive Council's approval.

para. 9

As soon as the number of drums now in stock is reduced, every effort will be made to exercise greater control. These errors have been adjusted.

para. 10

These accounts have now been adjusted.

para. 11

Messrs. Cameron & Shepherd are now winding up the estate of J.R. Farnum (decd) and the amount of \$270.00 will be paid in to them. The amount of \$42.58 is in respect of back pay owing to Miss E. Johnson after the 1955 salaries revision. Miss Johnson left the Colony before receiving this amount and her whereabouts are unknown. The money will be paid in/ to the Treasury.

The sum of \$23.13 will be adjusted to Profit & Loss Account.