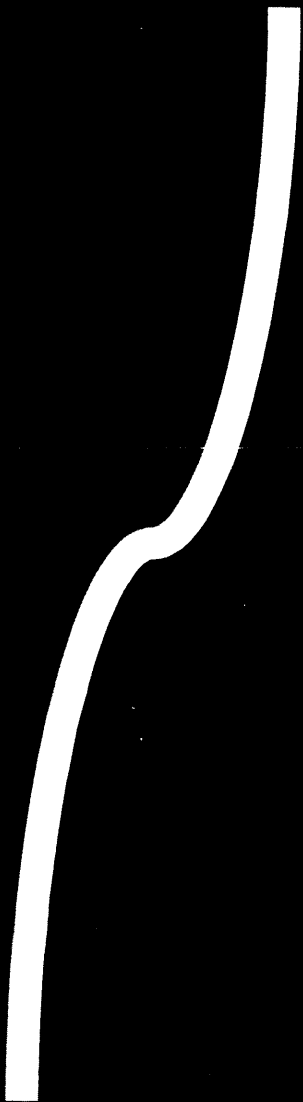
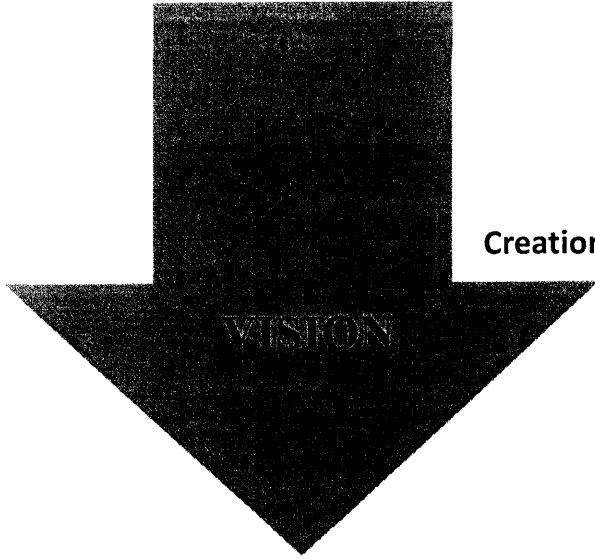


CENTRAL HOUSING AND PLANNING AUTHORITY



ANNUAL REPORT 2015





Creation of cohesive and sustainable communities

To ensure orderly and livable communities and improved quality of life for all Guyanese, through the promotion of sound planning, adequate and affordable housing, enhanced community participation and quality neighbourhood and community facilities.

MISSION

CORE VALUES

- **Transparency and accountability**
- **Integrity**
- **Fairness and equity**
- **Excellence of Service**
(Courtesy, Timeliness, Professionalism)
- **Teamwork**
- **Respect for others**

LIST OF ABBREVIATIONS AND ACRONYMS

AOP	Annual Operating Plan
MOC	Ministry of Communities
CHPA	Central Housing and Planning Authority
CDO	Community Development Officer
COWs	Clerks of Works
GIS	Geographical Information Systems
GOG	Government of Guyana
GL&SC	Guyana Lands and Surveys Commission
GPL	Guyana Power and Light
GRA	Guyana Revenue Authority
GWI	Guyana Water Incorporated
IDB	Inter-American Development Bank
IT	Information Technology
LIS 2	Second Low Income Settlement Programme
LMS	Land Management System
MOIPA	Ministry of Indigenous People Affairs
M&E	Monitoring and Evaluation
NDC	Neighbourhood Democratic Council
PRSP	Poverty Reduction Strategy Paper
RDC	Regional Democratic Council
RDS&PWDN	Roads, Drains, Structures & Pure Water Distribution Network
SAR	Semi Annual Report
SPSS	Statistical Package for the Social Sciences
VC	Village Council

TABLE OF CONTENTS

EXECUTIVE SUMMARY	6
1. CH&PA 2015 PROGRAMME OBJECTIVES AND HIGHLIGHTS OF ACHIEVEMENTS.....	7
1.0 OVERVIEW.....	7
1.1 INDICATOR BASED PROGRAMME PERFORMANCE ASSESSMENT.....	9
2. PERFORMANCE REVIEW AND ANALYSIS OF DEPARTMENTS/ UNITS	13
2.1 PLANNING AND SETTLEMENT DEVELOPMENT.....	13
2.1.1 Strategic Objectives.....	13
2.1.2. Targets and Achievements	13
2.1.3 Other work activities:.....	25
2.2 LAND ADMINISTRATION AND CONVEYANCING DEPARTMENT.....	27
2.2.1 Strategic Objectives for 2015	27
2.2.2 HIGHLIGHTS OF THE PERFORMANCE.....	28
2.2.3 Targets and Achievements	30
2.2.4 Evaluation of Performance.....	39
2.3 COMMUNITY DEVELOPMENT DEPARTMENT.....	43
2.3.1 Strategic Objectives for 2015.....	43
2.3.2 Targets and Achievements for 2015.....	43
2.3.3 Evaluation of Performance (Comparison with performance in 2014)	45
2.4 PROJECTS DEPARTMENT	47
2.4.1 Strategic Objectives for 2015	47

2.5 MONITORING AND EVALUATION UNIT.....	52
2.5.1 Strategic Objective.....	52
2.5.2 Targets and Achievements.....	52
2.5.3 Other work activities	54
2.6 HUMAN RESOURCES DEPARTMENT.....	55
2.6.1 Objectives for 2015.....	55
2.6. 2 Work Activities	56
2. 7 MANAGEMENT INFORMATION SYSTEMS.....	59
2.7.1 Overview.....	59
2.7.2 Activities	59

EXECUTIVE SUMMARY

This Annual Report reflects the activities of the Central Housing and Planning Authority for the period January – December 2015, in pursuit of the Central Authority's Work Programme.

The planned activities of the Central Authority were revised in June 2015 due to a change in policy direction. Notwithstanding, the Central Authority excelled in areas such as, the successful completion of the Low Income Settlement Programme within time, scope and budget.

In addition, the Authority expended in excess of GYD3.3 Billion in infrastructural development projects (roads, drains, structures, installation of pure water distribution network and electrical distribution networks) in thirty-one areas.

Negotiations commenced with GUYSUCO for the acquisition of new lands. This led to allocations within two (2) proposed new housing areas (Stewartville and Cummings Lodge). In addition, one thousand, two hundred and twenty-three (1223) lots were allocated in GOG housing schemes and four hundred and twenty-six (426) lots were regularised in favour of their occupants, in several squatter settlements, bringing the total number of lots allocated, to one thousand, six hundred and forty-nine (1,649).

With respect to transfer of titles, 3,253 additional households collected their titles and obtained the required collateral to finance the construction or improvement of their homes.

In the area of community participation and development activities, the CH&PA accomplished its targets in the training and mentoring of community leaders; preparing community development plans; facilitating group organization and implementation of community development projects in housing areas. For land use monitoring and management, the CH&PA processed 590 planning permits for the establishment of business enterprises, primarily within Regions 2, 3, 4, 5, 6, 7 and 10.

The work programme activities were implemented in keeping with the goals and objectives of the Poverty Reduction Strategy, the National Development Strategy and the Low Carbon Development Strategy.

This Annual Report comprises the Executive Summary, review of the activities of the technical departments and support units of the Central Authority, in addition to a review of the GOG/IDB Second Low Income Settlements Programme.

Management Team, CHPA

1. CH&PA 2015 PROGRAMME OBJECTIVES AND HIGHLIGHTS OF ACHIEVEMENTS

1.0 OVERVIEW

This Annual Report reflects the activities that were undertaken by the Central Housing and Planning Authority for the period January – December 2015, in pursuit of the Authority's 2015 Work Programme. It is pertinent to note that during the reporting period, there was a change in Government and a concomitant change in policy focus with respect to the housing sector. Therefore, as part of our update, we will highlight some aspects of the shift in policy focus. Also after May 2015, there was a slowdown in work activities since this was the transition period focusing on changes in administrative and governance structure. One of the outcomes of this process saw the creation of a new Ministry under which the CHPA falls, which is the Ministry of Communities, comprising Housing, Water, Local Government and Regional Development.

In light of major change in Government that took place during the reporting period, it is pertinent to highlight the shift in policy focus that took place.

Policy Focus before May 2015

- 1) Emphasis on improved quality of life through access to adequate and affordable housing. However, in light of the poverty reduction strategy, homeownership was deemed as a form of wealth creation.
- 2) Major focus was on land divestment (provision of serviced lots and security of tenure) and to a lesser extent, focus on the provision of turnkey houses.

Policy Focus after May 2015

- 1) Emphasis also on improved quality of life, but major focus is to move beyond the provision of serviced lots and facilitate the development of amenities, such as playgrounds, neighbourhood centres and such other community facilities deemed necessary. The goal is to make communities more self –sustaining and to provide a 'good life' for its population.
- 2) More focus on provision of houses and to a lesser extent land divestment.

In this regard, Work Programme activities therefore focused on the continuation of projects that commence before May 2015 and the initiation of the process of re-focusing

policy and strategic direction of the Agency to reflect Government's vision of a 'good life'. Work programme activities including the continuation of the following:

- Allocation of house lots to eligible applicants;
- Construction of turnkey houses;
- Infrastructure installation and upgrade within housing schemes and squatter settlements;
- Transfer of titles to allottees and regularized squatters;
- Completion of pilot projects under the GOG/IDB Second Low Income Settlement Programme;
- Community participation and capacity building exercises.

The work programme activities continued to be implemented through the following Departments / Units of the Central Housing and Planning Authority:

1. **Planning and Settlement Development** - responsible for all planning, designs and survey functions in the development of settlements and regularization of squatter areas.
2. **Land Administration & Conveyancing** - responsible for the allocation of lands for residential, commercial and industrial purposes, to eligible applicants, in Government Housing Schemes; processing and distribution of Titles and Transports and monitoring housing and urban development policies.
3. **Projects Department** - responsible for the design and implementation of infrastructure development projects. The main functions of the department include engineering designs, procurement, contract administration, project management, and supervision.
4. **Community Development** – responsible for implementing, in collaboration with other CHPA departments and stakeholders, policies, programmes and projects that are designed to organize communities and build leadership capacity to facilitate self-reliance; regularize and upgrade squatting areas; and facilitate the relocation of squatters from high-risk areas, utilizing participatory approaches.
5. **Support Units** – responsible for efficiency in the execution of work programme activities, these Units: **Finance, IT, Human Resources, and Monitoring & Evaluation**, provide operational support to the other departments in the following areas: matters, finance; staff recruitment and training; computer hardware and software; auditing and controls; data collection, analysis of performance indicators and procurement.

1.1 INDICATOR BASED PROGRAMME PERFORMANCE ASSESSMENT

Table 1: Indicator Based Performance Assessment of 2015 Work Programme Elements				
Programme Elements/Activities	Results (outputs)	Planned Target	Target Achieved	%
Land Divestment				
▪ Distribution of lots	1. # of interviews completed.	6,000	4,928	82
	2. # of lots allocated.	5,900	1,223	20.7
▪ Squatter regularization	# of lots regularized.	711	426	59.9
▪ Processing and distribution of titles	1. # of titles processed.	5,000	2,256	45
	2. # of titles distributed	-	2,019	-
Infrastructure Development & House Construction				
▪ Development of infrastructure	1. # of new areas developed. <i>(see table below for details on areas)</i>	5	7	140
	2. # of existing areas upgraded. <i>(see table below for details on areas)</i>	29	32	110
	3. # of areas provided with electrical distribution networks.	7	9	128.5
▪ Provision of turnkey houses.	1. # of turnkey houses constructed.	200	-	-
	2. # of turnkey houses sold.	-	74	-
Pilot projects to address issues of affordability & living conditions (LIS11)				
▪ Completion of the Hinterland housing pilot	# of subsidies disbursed in Regions 1 and 9.	5	5	100

Programme Elements/ Activities	Results (outputs)	Planned Target	Target Achieved	%
Community Development Initiatives				
Community participation	1. # of community groups established.	4	-	-
	2. # of community leaders trained and mentored.	36	61	169.4
	3. # of community development projects implemented.	2	2	100
Land use planning, monitoring and management				
Processing of Planning applications	# of applications processed.	900	590	65

No	New areas developed in 2015	
	Areas that were planned to be developed	Areas in which infrastructure development commenced since allocations were done
1	Prospect (261 acres)	Farm Phase 2
2	Perseverance	Lust en Rust
3	Haags Bosch (200 acres)	Providence Phase 3
4	Little Diamond (52 acres)	Covent Garden
5	Great Diamond (90 acres)	Herstelling Plot C
6		Zeeburg/De Willem
7		Zeelugt Phase 3

Upgrading of Existing Government housing Areas (2015)		
Areas planned to be upgraded	Areas upgraded	Areas provided with Electrical Infrastructure
REGION 22		
	Onderneeming, Essequibo	Onderneeming, Essequibo
	Charity, Old Housing Scheme	
REGION 23		
Anna Catherina	Anna Catherina North	Rect Door Zee Phase 11
Leonora	Leonora	Uitvlugt
Parfait Harmonie Schemes	Parfaite Harmonie Phase I & II, Schoon Ord	Zeelugt Phase 1
Premnagar, Meten Meer Zorg	Prem nagar, Meten meer zorg	
Tuschen, North & South	Tuschen North	
Uitvlugt, Ocean View	Uitvlugt, Ocean View	
Windsor Forest	Windsor Forest	
Zeelugt North & South	Zeelugt North	
Bell West	Bell West Phase I & II	
Stewartville	Cornelia Ida Block X & Y	
Vergenoegen	Uitvlugt	
De- Kindren		
REGION 24		
Blk X, Sec A Diamond	Diamond Sec 'A'	Herstelling Plot B
Block EE Eccles	Eccles 'EE'	Herstelling Plot C
Blk Y, Sec A Grove	Grove Sec 'A'	Providence (Moderate Income)
Section D Non Pariel	Non Pariel Sec D	
Sophia	Sophia Sec C & D	
Hope/ Douchfour	Hope Douchfour	
Good Hope	Good Hope	
Providence Gardens	Cummings Lodge	
Lusignan	Great Diamond Industrial area	
Annandale	Little Diamond Commercial area	
Prosperity, Barnwell	Mon Repos Block8	
	Enmore	
	Eccles 'BB' & 'CC'	
REGION 25		
Blk D Bath, Phases 2 & 3	Bath Block 'D' Phase 2 & 3	

Balthyock	Hope & Experiment	
REGION #6		
Williams Burg, Corentyne	Williamsburg	
No. 76 Village	No 76 Village	
No. 77 Village, Blk XVI	No 77 Village	
Kilcoy Chesney	Guava Bush	
REGION #10		
		Amelia's Ward (LIS)
		Wisroc 1B

2. PERFORMANCE REVIEW AND ANALYSIS OF DEPARTMENTS/ UNITS

2.1 PLANNING AND SETTLEMENT DEVELOPMENT

2.1.1 Strategic Objectives

1. **Development Planning Unit** – To provide for the planned development of all settlements in Guyana, whether urban or rural, including making provision of the necessary amenities, services and other land use elements required for the emergence of well-functioning communities.
- 1) **GIS & Research Unit** – To support land use monitoring and management activities of the CH&PA through spatial data collection, mapping and analysis. In this regard the primary objectives of the Unit for 2015 were the following:
 - a. To develop GIS databases of Government housing schemes to facilitate decision-making;
 - b. To collect, process, manage, analyze and map spatial data.
 - c. To produce maps to support the work of other Departments/ Units within CH&PA.
2. **Development Facilitation Unit** – To manage and facilitate development through the processing of planning/building applications for decisions with respect to the change of land use, sub-division of land and the establishment of new development activities.

2.1.2. Targets and Achievements

1. Development Planning Unit

During the year 2015, the Development Planning Unit (DPU) continued to focus mainly on:

1. Preparation of planning designs for settlement development – this activity sought to set the context for the continued development of new Government of Guyana Housing Schemes; the development of which were required to satisfy certain national housing targets. Once completed, the design layouts served as the basis for subsequent cadastral surveys and infrastructural designs.

2. The preparation of Community Development Plans - this activity is strategically aligned to the aim of facilitating the gradual consolidation of communities created through the design process and was completed through a participatory community planning process.

1. Planning Designs

In the process of meeting the continued demand of residential lots, the Unit completed the following design layouts:

1. Parcel 3465, Pln. Providence, East Bank Demerara
2. Plantation Stewartville, West Coast Demerara
3. Plantation Industry, East Coast Demerara
4. Plantation Cummings Lodge, East Coast Demerara
5. Block 'SS' Sophia (squatting area to be regularized)
6. Plantation Ogle, East Coast Demerara (relocation of squatters around the Ogle Airport)
7. Plantation Dochfour, East Bank Demerara (made adjustment to layout to facilitate access to lots that were lost access due to the construction of the East Demerara Water Conservancy northern relief channel)

2. Preparation of Community Development Plans (CDPs)

With the conclusion of the preparation of CDPs under the LIS 2 program the planning process continued with the identification of new communities for the preparation of CDPs and the review of urban development plans for existing towns.

Specifically the East Bank area was identified for the preparation of a CDP; which includes several areas namely:

- Providence Phases 1,2 and 3
- Block EE, Eccles
- Peters Hall
- Sections A, B and C, Herstelling,
- Farm
- Covent Garden
- Prospect
- Little and Great Diamond

The review of urban development plans were focused on the existing plans for Bartica and Lethem. To this end consultations were held with both Regional and

Neighbourhood Democratic Council and other stakeholders where the following were discussed:

- Critical issues since the Plan was completed.
- Major additions to the planning area that must now be considered.
- Areas the plan should now consider - new policy ideas or development agenda

3. Surveys

During the year under review no major survey works were executed. However a number of Plans were finalized from the lot of surveys executed in 2014. These areas include:-

1. Providence (Ph. III) - Parcels 120, 121, 122, 126, & 128.
2. Farm (Ph. II)
3. Covent Garden
4. Herstelling (Plot B)

The lot identification exercise continued. At the close of the review period approximately two thousand and thirty-nine (2,039) lots were identified to Allottees in various Housing Schemes across the country. This exercise helped to ensure that Allottees occupy and develop their lots in a manner consistent with the recorded survey plan. It must be noted however that the majority of the lot identification exercises were conducted in Region No. 4, particularly in Schemes along the East Bank corridor.

Block Plans were submitted for several squatting areas based on surveys executed in the previous work year (2014): these were:-

1. Blairmont.
2. Philadelphia (Railway Reserve)
3. Barnwell (Railway Reserve)
4. Vergenoegen (Railway Reserve)
5. Vergenoegen (Acme Scheme)
6. Mount Sinai (Angoy Avenue)
7. Stewartville/Uitvlugt (Side-Line Dam)

In terms of surveys for the regularization of informal settlements, *Block & Occupation Surveys* were completed mainly in Regions # 3, 4 & 6. See table below.

Table Showing Completed Block and Occupation Surveys	
Region # 3	Region # 4
<ul style="list-style-type: none"> - Pln. Tuschen (Railway Embankment) - Vergenoegen (Railway Embankment) - Pln. Greenwich Park (Railway Embankment) - Pln. Barnwell (Railway Reserve) - Pln. Good Hope Philadelphia (Railway Reserve) - Pln. Zeelugt (Railway Reserve) - De Kinderen Boeraserie (Railway Reserve) - Acme Housing Scheme, Vergenogen - Pln. De Willem - Pln. Parika (Façade) 	<ul style="list-style-type: none"> - Chateau Margot-Pigeon Island - Pln. De Endrgat (Railway Reserve) - Pln. Mon Repos (Railway Reserve) - Pln. Good Hope (Railway Reserve) - Annandale Railway Reserve - Block S Sophia
Region # 6 - Mt. Sinai Angoy Avenue	

4. Other work activities

The Unit was also involved with the following projects during the reporting year:

- a) Land use planning exercise for a portion of land (100acs) at Oronoque, Port Kaituma – the main output of this activity was the documentation of specific land use activity to be considered in this area. Gathering of geospatial data was also continued during this exercise.
- b) Pouderoyen Koker Restoration Project – this project revolved around the restoration of an old koker at Pouderoyen by the National Trust of Guyana. To this end continued technical support was offered to the National Trust of Guyana.
- c) Review of project proposals for development activities inclusive of commercial and residential developments.
- d) Attended the following workshops and meetings:
 - a. Public Transportation Advisory Committee – the main objective of this committee is to improve the safety, quality and efficiency of service of public transport for the citizens of Guyana.
 - b. Citizen Security Strategy of the Ministry of Home Affairs – the main objective here was to discuss issues in relation to security specifically community policing in some of the GoG housing schemes.

- c. Stakeholder meeting hosted by the Guyana Lands and Surveys Commission on the identification and main streaming of policies to support an aligned National Action Plan to combat land degradation.
- d. Prepared building plans for the teachers and nurses housing initiative where designs for 2 and 3 bedroom homes were catered for.

Private Residential Schemes:

During the review period, six (6) residential Schemes were considered and approved by the CH&PA. In total, these Schemes accounted for approximately 1,000 lots.

2. GIS and Research

For the period under review, the Unit focused on the following activities:

1. Creation of geo-databases of housing areas

GIS datasets of parcels were created for twenty two (22) housing areas out of the twenty six (26) that were targeted, bringing a total of one hundred and nine (109) housing areas with GIS datasets. The four (4) remaining schemes were not completed due to inaccessibility to the areas to collect ground control points.

The Unit also continued to update the road network and the compiled plan of the housing, commercial and industrial areas of the East Bank housing development.

2. Creation of Meta Data

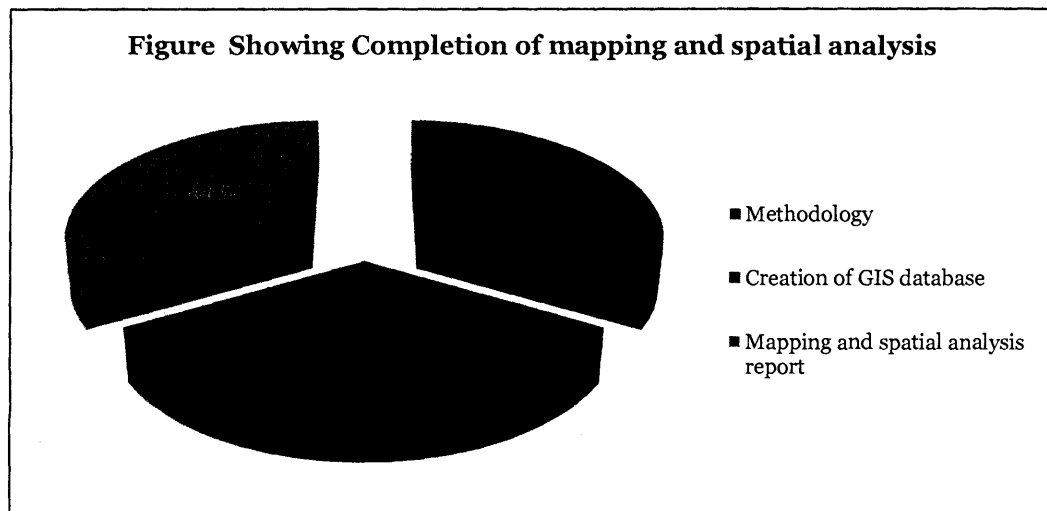
Meta data were created for sixteen (16) GIS datasets of housing areas, namely: Enmore; Onderneeming Phases 1 and 2; Leonora; Kilcoy-Chesney; Westminster Phase 1; Onderneeming, Block B; Bath; Eliza and Mary, Tuschen, Burma, Grove-Diamond subdivisions (4 areas), .

3. Mapping and spatial analysis

Mapping and spatial analysis exercises were completed for the newly developed schemes to analyze impacts of these new housing developments on the capacity of the Little Diamond/Herstelling Neighbourhood Democratic Council. The following activities were completed for the areas:

- Methodology
- GIS database creation
- Mapping and spatial analysis

Table 2: Housings Areas with Geo-database created in 2015		
Reg.#	Name of Area	Plan#
1	Port Kaituma	58444
2	Lima Sands (Coffee Grove to Hampton Court)	31806
	Lima Sands (Anna Regina to Lima)	31807
	Charity Phase 1	29996
	Tuschen subdivisions (Pln# 40532; 45309; 45307; 45308; 45310)	
3	Block MH Anna Catherina	48992
	Cornelia Ida Block Y	32611
	Cornelia Ida Block X	32607
	Lust En Rust	55883
	Zeelugt Phase 2	55303
4	Burma Plot A of Block C of Grant No. 7492	16587
	Coldingen Portion of Tract A	32705
	Enmore Parcels 2-148 (aka Block 2) Haslington	33764
	Good Hope Area X	29877
	Hope Area (Block 5)	34553
	Hope Block 5 (Subdivision)	48794
	Enmore	55361
	Non Parcel Section D	48848
	Diamond – Grove subdivisions (10 areas)	
	Perseverance (1000 homes project)	59865
6	No. 75 Village, Conventon (Block XVII)	31264
7	Five Miles Bartica	54749
9	Culvert City, Block No. 91128, Lethem	32434
	Culvert City (Old Housing Area)	17169



a. Map services

The Unit continued to support the work of other Departments and Units by providing GIS generated maps created through the manipulation of data on the various housing areas.

b. Map portfolio of map outputs

The Unit created a map portfolio to catalogue all map outputs produced by the Unit to date. This would be an on-going activity.

4. Expansion of GIS within CH&PA (Integration of GIS and MIS)

The Unit worked closely with the MIS Consultant and IT Unit for the development of a mapping module to integrate GIS shapefiles with the LMS database. The web browser version that was developed was tested and suggestions were made to further enhance the mapping module. Consequently, a desktop version was designed to increase the efficiency and effectiveness of the mapping aspect of the module. At the end of the reporting period a total of thirty (30) GIS shapefiles of housing areas¹ were imported into the mapping module. Sixteen (16) out of the thirty (30) schemes were linked to the information in the LMS database in the mapping module.

5. Research activities

With respect to research activities, the Unit completed the following:

1. Research work was initiated for Bartica to determine possible areas for residential development within proximity of the Town.

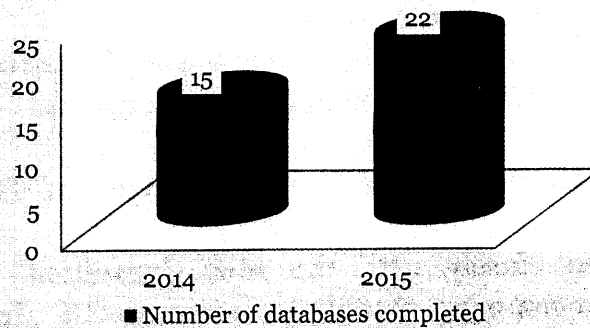
¹ These Schemes are namely: Ankerville Block 5; Amelia's Award Phase 1; Charity Phase 1; Coldingen Tract A, Duchfour, Sections A, B & C Diamond; Daimond Block 1 & 2, Eccles CC; Eccles BB; Fort Ordnance, Four Miles Bartica; Good Hope; Section A & C Grove; Plot A, B & C Herstelling; Parfaite Harmonie Phase 1; Kaneville; Lowlands, Onderneeming Phase2; Section B & C Block X Great Diamond; Section D Sophia; Vigilance South; Section B Cummings Lodge & Subdivision of Cummings Lodge.

2. Initiated research work on a centralized digital archiving/indexing system for CH&PA cadastral plans, block plans, AutoCAD drawings and design layouts.

6. Evaluation of Performance (Comparison with previous periods)

With respect to the creation of GIS datasets of housing areas, there was an increase in output when compared to last year, where only ten (15) GIS databases were completed. The Unit was able to improve its performance by closely monitoring the expected output on a monthly basis. In addition, areas were identified during the first month of the year to ensure early acquisition of the necessary cadastral plans, scheduling of activities to collect GPS co-ordinates and coordinating field trips with other departmental staff in the execution of field work.

Figure Showing GIS database completed for GOG housing areas (2014 & 2015)



Importantly, the performance of the Unit is noteworthy in the area of the integration of the MIS and GIS to expand the use of GIS within CH&PA. The Unit was so far instrumental in providing guidance to the MIS consultancy in further enhancing the mapping module and to upgrade to a user friendly interface of a desktop version of the mapping module.

7. Other Work Activities

1. Other activities the Unit was involved in were:

a) LIS 2 Programme activities:-

- Core House Pilot project- preparation of plans and updating of GIS database to include the location of core houses on parcels/lots.

- Professional Groups Pilot project and other programme components activities
- b) Handing over of Schemes – preparatory work was completed for the handing over of schemes within Regions# 6 & 7.
- c) Assisted the M & E Unit with the questionnaire survey in housing schemes within Region 3, 4, 5, 6 and 10 for the LISP II Beneficiaries Survey.
- d) Conducted an occupational survey specifically for core homes in Tabatinga, Lethem.
- e) Collaborated with the Bartica NDC to preliminary assess the proposed housing area adjacent to Four Miles housing scheme and other areas within close proximity of the Town for residential use.
- f) Assisted with the consultation meeting in Lethem in relation to revision of the Lethem Development Plan.
- g) The Unit actively participated in the Annual GIS Day Event.

3. Development Facilitation Unit

As shown in the tables below a total of 936 building/ planning and land sub-division applications were received for the reporting period, a total of 344 less than the previous year. The total number of applications processed for the said reporting period also decreased with only 590 applications being processed when compared 1,116 applications processed for the preceding year. This trend was mainly attributed to the convening of Central Housing and Planning Authority Board in October 2015 after it was dissolved in May 2015. During this 6 months period no building/ planning or land sub-division applications were considered.

Total number of Planning Applications processed by Type and Region for the Year 2015									
Region	Bldg Works	C. of Use	Land Subs.	OPP	RPP	Appeals	Utility	Updates	Total
1	0	0	0	0	0	0	0	0	0
2	22	0	8	0	3	0	0	0	33
3	71	3	15	2	45	0	2	1	139
4	139	20	17	0	43	1	3	5	228
5	31	0	15	0	14	0	0	0	60
6	77	1	0	1	26	0	0	1	106
7	6	1	1	0	1	0	0	0	9
8	0	0	0	0	0	0	0	0	0
9	4	0	0	0	0	0	0	0	4
10	6	0	0	0	5	0	0	0	11
Total	356	25	56	3	137	1	5	7	590

Table 3: Total Amount of monies received in 2015 for the processing of applications					
No	Month	Planning Permission (\$)	Land Subdivision (\$)	Expected GOG Housing Schemes (\$)	Total (\$)
1	January	736,450	20,000	972,000	1,728,450
2	February	1,030,500	15,700	2,724,600	3,770,800
3	March	1,245,000	18,600	1,336,000	2,599,600
4	April	1,548,223	6,500	866,000	2,420,723
5	May	1,129,000	31,200	0	1,160,200
6	June	754,250	56,300	0	810,550
7	July	804,000	17,800	0	821,800
8	August	1,014,500	24,000	0	1,038,500
9	September	836,500	26,300	0	862,800
10	October	945,500	37,700	0	983,200
11	November	663,500	32,500	2,826,000	3,522,000
12	December	488,000	20,900	1,670,000	2,178,900
	Total	11,195,423	307,500	10,394,600	21,897,523

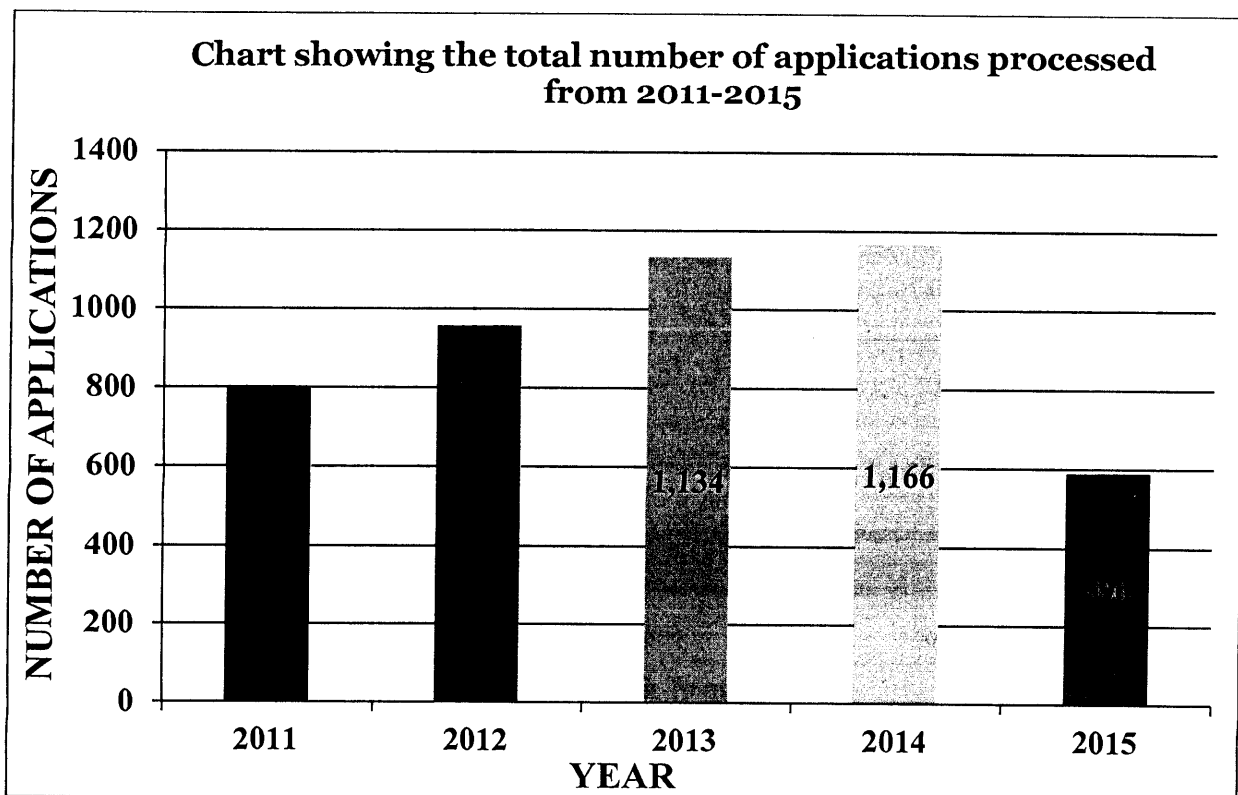
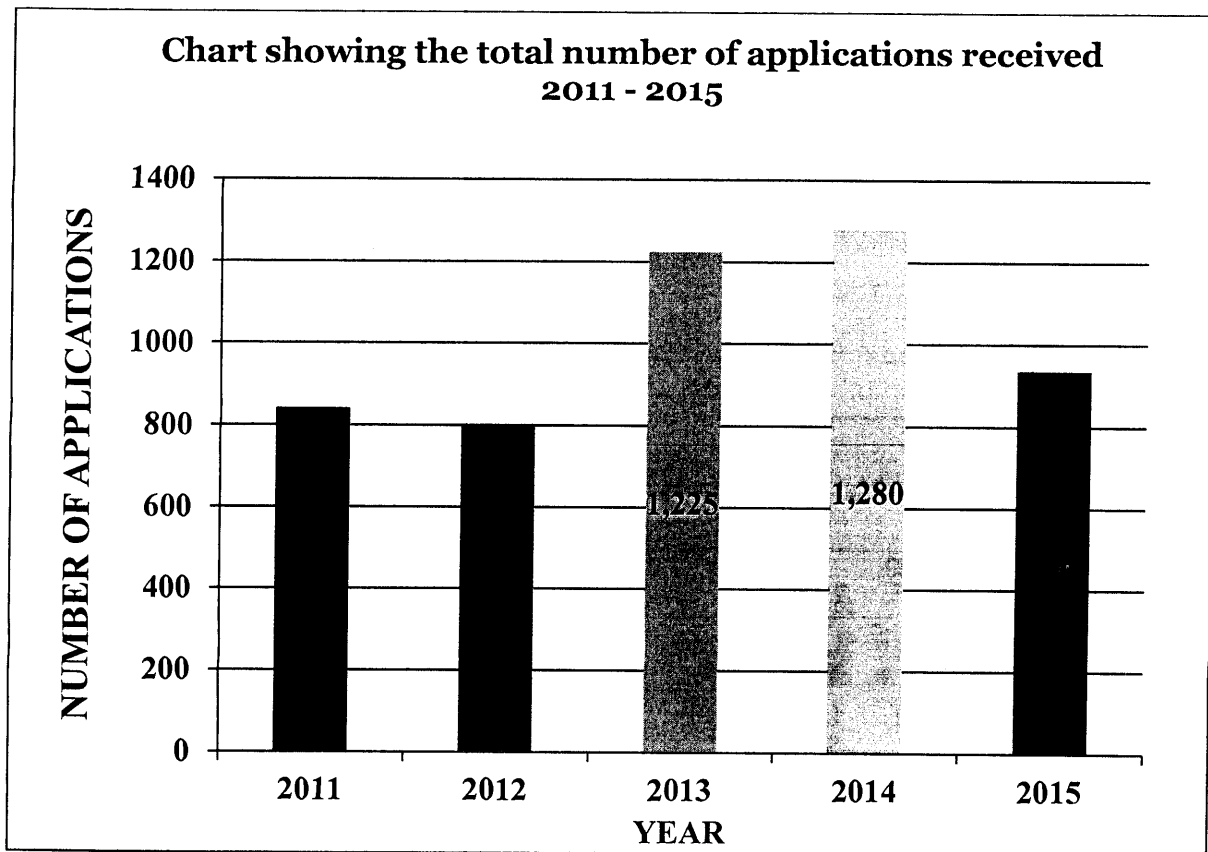


Chart showing A Comparative Review of Applications processed 2011-2015

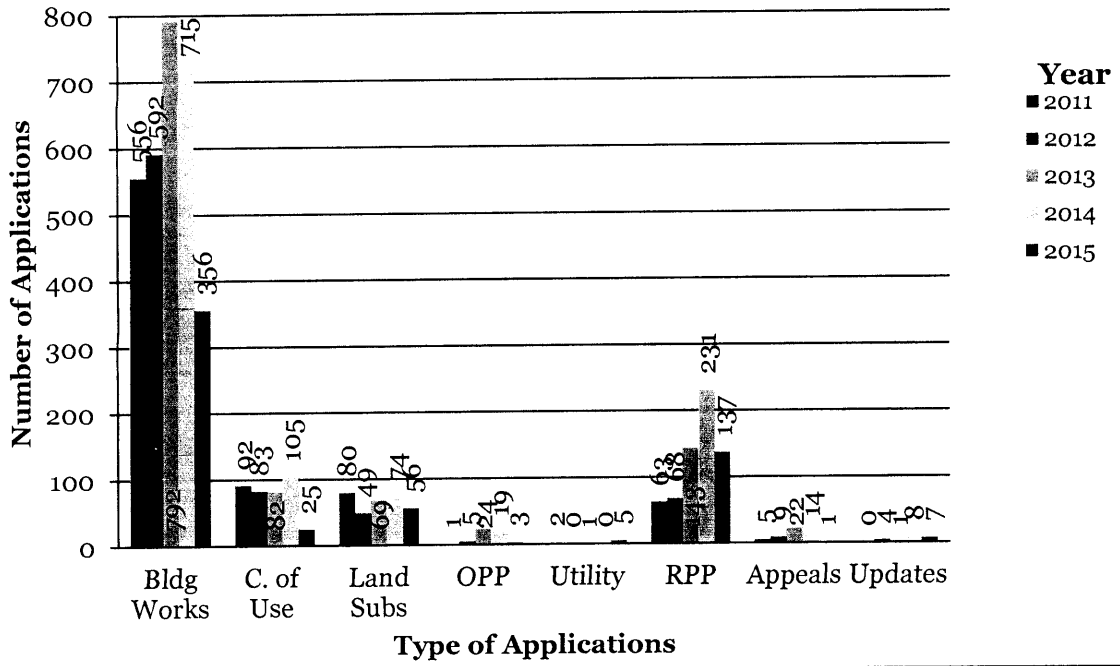
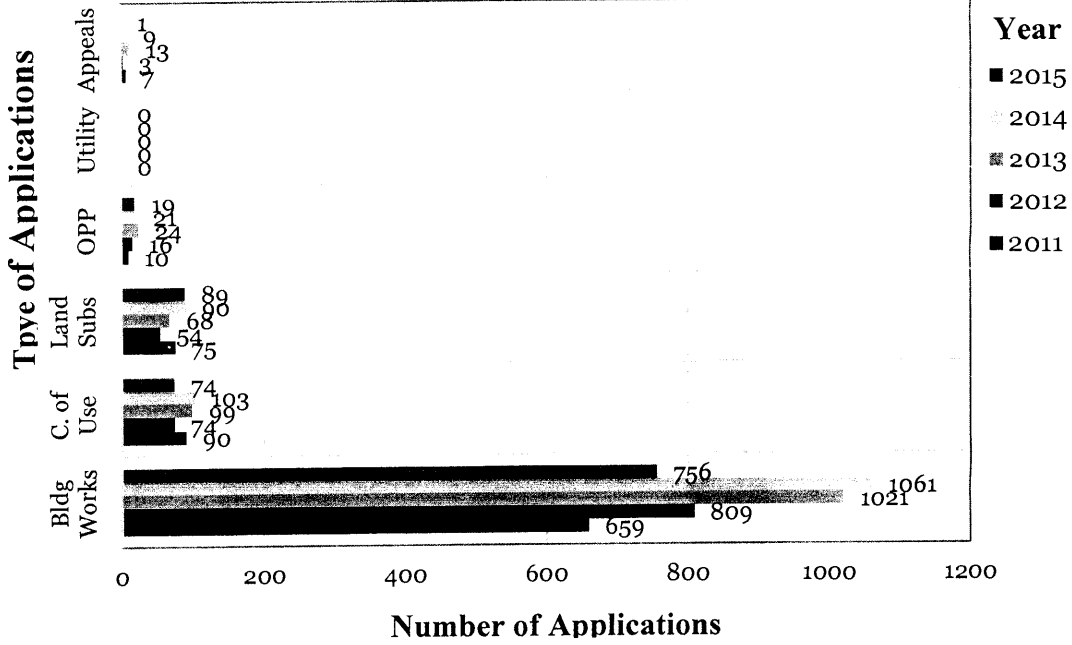


Chart showing a comparative review of application received 2011-2015



A comparative review of applications processed for the period of 2011 to 2015

Year	Bldg Works	C. of Use	Land Subs	OPP	Utility	RPP	Appeals	Updates	Total
2011	556	92	80	1	2	63	5	0	799
2012	592	83	49	5	0	68	9	4	810
2013	792	82	69	24	1	143	22	1	1134
2014	715	105	74	19	0	231	14	8	1166
2015	356	25	56	3	5	137	1	7	590

A comparative review of applications received for the period of 2011 to 2015

Year	Bldg Works	C. of Use	Land Subs	OPP	Utility	Appeals	Total
2011	659	90	75	10	0	7	841
2012	809	74	54	16	0	3	956
2013	1021	99	68	24	0	13	1225
2014	1061	103	90	21	0	9	1284
2015	756	74	89	19	0	1	939

Points to note:-

- ✓ Decrease in applications that involved building works
- ✓ Substantial increase in retrospective planning applications
- ✓ Region 4 is still the region with most development

2.1.3 Other work activities:

a) The National and Regional Land Use Planning Project

The Chief Development Planner in his capacity as a member of the Guyana Lands and Surveys Commission Board participated in the collaborative review of Regional Lands Use Plans for Regions Nos. 1, 2 and 10.

b) Project support: The alignment of Guyana's National Action Plan to UNCCD's 10 Year (2008-2018) Strategic Plan to Combat Land Degradation

During the review period the Department gave project support to The Guyana Lands and Surveys Commission as a stakeholder agency with respect to matters pertaining to the above Project.

c) Meetings with Local Authorities and Municipalities:

The Development Facilitation Unit (DFU) conducted several meetings with Local Authorities and Municipalities pertaining to matters related to the processing of planning/building applications. Most of these meetings were unplanned and in response to particular situations whereby the CHPA's advice was required.

d) Inter-agency collaboration in the processing of planning/building applications:

The DFU continued to collaborate with several agencies in the processing of planning/building applications. This collaboration took the form of application referrals and joint site visits particularly with respect to the Environmental Protection Agency. In the case of the Guyana Fire Service, two hundred and forty-sixty (246) planning/building applications were referred for recommendations.

Miscellaneous Matters

Training

The staff members of the Unit were also involved in various training workshops/courses as part of capacity building process of the Central Housing and Planning Authority. The training sessions/ workshops/ courses were on the following:

1. Training of facilitators for Participatory Approach to Safe Shelter Awareness (PASSA) - 2-day refresher training workshop.
2. Caribbean Urban Forum conference in Suriname, May 14-16, 2014:
Two officers participated in Caribbean Urban Forum 2015 as part of the Masters class of the School of Earth and Environmental Studies.

External Committees/Boards

The Chief Development Planner continued to represent the CH&PA on the Guyana Lands and Surveys Commission and the National Trust of Guyana Statutory Boards. Also other staff members were nominated to sit the following external Committees/Boards:

1. The Central Board of Health
2. Guyana National Bureau of Standards

2.2 LAND ADMINISTRATION AND CONVEYANCING DEPARTMENT

The Land Administration & Conveyancing Department is responsible for the allocation of lands for residential, commercial and industrial purposes to eligible applicants in Government Housing Schemes and concurrently the processing and distribution of Titles and Transports for lands allocated and also, to monitor housing construction and related development within Housing Schemes.

2.2.1 Strategic Objectives for 2015

- 1.** To address the shelter needs of the population through the allocation of five thousand nine hundred (5900) house lots to eligible applicants for the construction of housing units, with the aim of improving their living conditions.
- 2.** To interview six thousand (6000) applicants and determine the eligibility of applicants who are interested in acquiring land from the Government for housing purposes and to use this data to inform the decision making process of the land divesture program.
- 3.** To organize and execute a total of four (4) One Stop Shop exercises to facilitate the allocation process of house lots and the dissemination of information on housing and its related matters.
- 4.** To allocate/sell one hundred (100) turnkey houses and to manage the application and allocation processes and coordinate with the Bank regarding the sale of the turn-key houses constructed by the Ministry.
- 5.** To increase land tenure by processing five thousand (5000) Certificates of Title and Transports for allottees within housing schemes and regularized squatting areas.
- 6.** To transfer legal ownership of lands by distributing four thousand, one hundred and twenty one (4121) Titles and Transports to beneficiaries of the Housing program with the aim to simultaneously increase the equity value of the beneficiaries.
- 7.** To acquire tracks of land for housing development from GUYSUCO or the State by way of the transfer or purchase to CH&PA and consequently, process the Block transports to obtain ownership which will facilitate the passing of Certificates of Title to beneficiaries.

8. To provide options and advice to beneficiaries to facilitate increased occupancy through face to face contact, engagement of beneficiaries and continuous monitoring of the rate of occupancy in Housing Schemes.
9. To ensure that there is compliance with the terms and conditions of the allocations made and adherence to the Acts governing housing and development.

2.2.2 HIGHLIGHTS OF THE PERFORMANCE

The interview figures for 2015 indicate that there was a decrease in the number of applicants interviewed. The Department achieved 82.1% or four thousand nine hundred and twenty-six (4926) of the 6,000 interviews for house lots targeted for 2015.

Similar to previous years, in 2015, the Department saw the highest demand for housing by way of application in Region 4. Regions 3 and 6 also received a large number of applications which were inputted in the system.

Using the applications/interviews, as indicators of need, it can be observed that the need for land decreased for by 1689 the reporting year, when compared to previous year. In recent years, there has been a downward trend of the number of applicants being interviewed for house lots.

In 2015, the Authority continued to allocate house lots to applicants who had submitted applications prior to 2013, and this was based on the Regional demand and the availability of house lots within the regions.

The eligible applicants were offered low, moderate, middle or high income house lots at De Willem, Zeeburg and Stewartville in Region 3 and Cummings Lodge and Providence Phase III in Region 4 and Kilcoy Chesney in Region 6.

There was a shortfall in the number of allocations in 2015 by approximately 4677 of the target and there was also a decrease in the number of allocations when compared with 2014. The year 2015 saw a total of one thousand two hundred and twenty-three (1223) qualified applicants who selected and paid for house lots in the new schemes established for that period and in those schemes which had available lots for allocation.

It is important to note that two thousand three hundred and three (2303) pre-qualified applicants were offered house lots and of that total, 53% selected house lots. Allocation

offers are considered as a commitment from the Ministry to allocate house lots to eligible applicants within Housing Schemes.

Further, the majority of allocations made, that is 566 or 46% were allotted at the six (6) One Stop Shop exercises held during that period. The remaining allocations were done at the Head Office and the Regional Housing Offices during the normal working hours.

During the last year, three (3) new housing schemes were identified to be developed at De Willem, Zeeburg and Stewartville in Region 3 and Cummings Lodge in Region 4 to address the housing needs and or reduce the demand for housing of the population. Schemes are developed subject to the availability of land, demand and Budget considerations.

In looking at the conveyance aspects of the Department, that of the processing and distribution of titles and transports, it was observed that there was a shortfall in the achievement for the targets of the processing activities. A total of two thousand two hundred and twenty-six (2,226) or 44.5% Transports and Titles were processed of the 5,000 targeted for allottees that paid the required deposit on lots allocated. Approximately 4.6% percent or one hundred and six (106) Titles and Transports were processed at the One Stop Shop exercises held during the year. In the case of the distribution of Titles and Transports, three thousand two hundred and fifty three (3,253) Titles and Transports were distributed to allottees that paid the full cost for house lots allocated in 2015 or prior. This figure reflects 78.9% of the four thousand one hundred and twenty-one (4,121) targets for 2015 and an increase of 32% of the previous year.

The 1000 Homes Project was launched in June 2013 for the construction of two and three bedroom houses at Perseverance new housing development. To date, the Department has received six thousand, eight hundred and ninety three (6893) applications from interested persons for the houses and the Bank has prequalified one hundred and twenty four (124) applicants for mortgages.

In 2015, a total of one thousand and three hundred and sixteen (1316) applications were received and are in process.

The construction of turn-key homes (1000 Homes Project) commenced on May 19th, 2014 and before the end of 2014, one hundred houses were at an advanced stage of construction and seventy four (74) of the houses have been allocated at Perseverance Housing schemes. The total houses sold in 2015 were seventy four (74).

The target for the year was four (4) one stop shops and the Department held six (6) exercises. There was three (3) major shop and nine (3) mini shops held in Regions 3, 4 and Head Office.

The One Stop Shop approach provides an opportunity for the public to meet and engage officers of the Ministry to have their housing needs addressed. The aim of the One Stop Shops is to distribute house lots to qualified applicants, disseminate pertinent information and deal with housing related concerns.

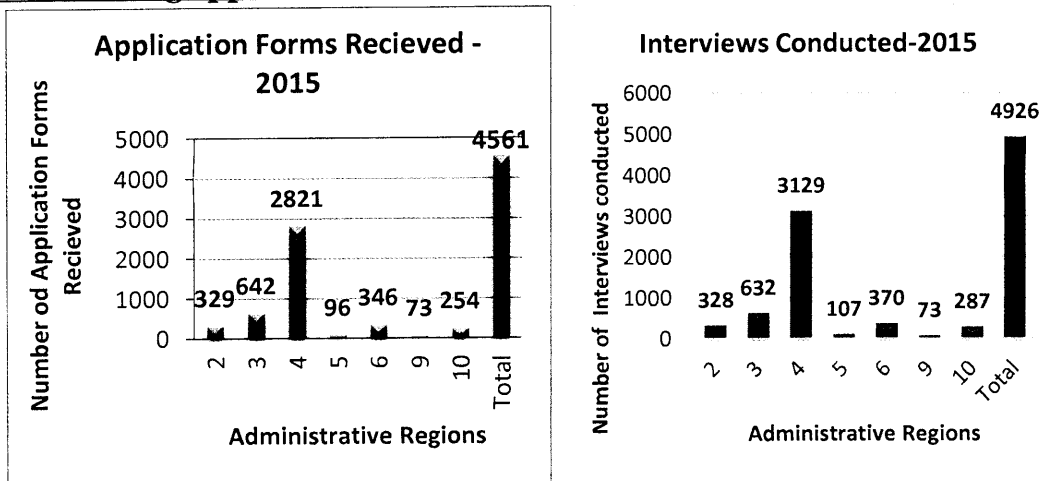
2.2.3 Targets and Achievements

Activities	Target	Achievement	% Achieved
Conduct interviews for house lots	6000	4,926	82.1%
Issue Allocation Offers	5,900	2,303	39.0%
Conduct One Stop Shops	4	6	-
Actual Allocations	5,900	1,223	20.8%
Allocate Turn-Key houses	100	74	74.0%
Process Titles/Transports	5,000	2,226	44.5%
Distribute of Titles/Transports	4,121	3253	78.9%

1. INTERVIEWING UNIT

Application Forms and Interviews Conducted

Chart showing application forms received and interviews conducted in 2015



The number of application forms received for house lots were four thousand five hundred and sixty one (4561) forms. The chart above illustrates that applicants in Region 4 continued to demonstrate a greater demand for house lots, followed by Regions 3, 6, 10, 5, 2 and 9. Moreover, this has been the trend over the years that the majority of the applications were submitted from applicants in Region 4. Hence, a larger number of house lots was developed in Region 4 than the other Regions. The aim was to reduce the backlog of applications.

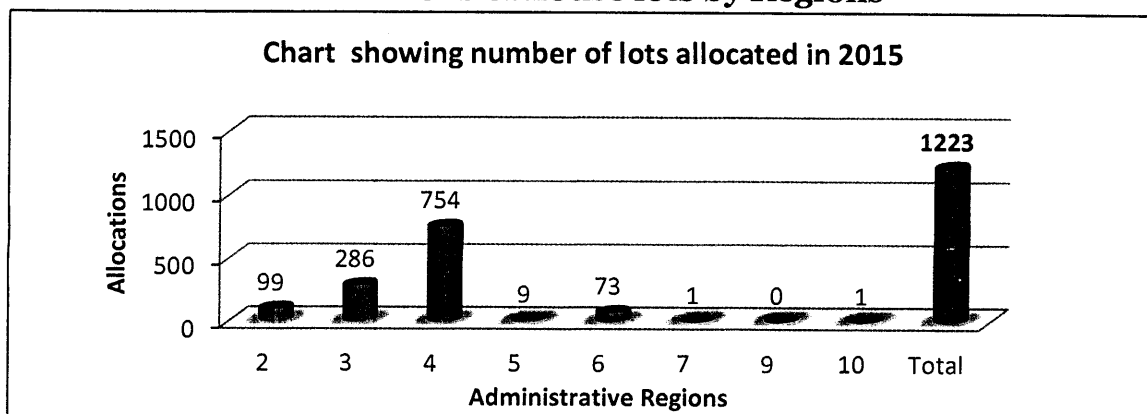
The Chart also shows that four thousand nine hundred and twenty six (4926) applicants were interviewed and prequalified to be allocated house lots. The applicants interviewed were applicants who had applied either in 2013 or prior to that year. The Department achieved 82.1% or four thousand nine hundred and twenty-six (4926) of the six thousand (6,000) interviews targeted for the year.

2. LAND ALLOCATION UNIT

(a) Allocation of House Lots

With respect to the allocation of house lots; the target was five thousand nine hundred (5,900) lots; the Department achieved one thousand, two hundred and twenty-three (1223) allocations or 20.8% of the target. This figure represents the prequalified applicants who selected and paid for house lots. Of the total lots allocated; 8.0% or ninety nine (99) house lots was allocated in Region 2, 23.4% or two hundred and eighty six (286) allocations done in schemes in Region 3. While in Region 4, 61.6% or seven hundred and fifty-four (754) applicants selected house lots, 0.7% or nine (9) were allocated in Region 5, 5.9% or seventy three (73) lots were allocated in Region 6, 0.08% or one (1) lot was allocated in both Region 7 and Region 10. Hence, during the reporting period no allocation was conducted in Region 9.

Allocations of house lots by Regions



An analysis of the data in the table (below) illustrates that 19.4% of the allocations were assigned to applicants from the low income and moderate income groups, while 55.0 % were allotted to the middle income earners and 26.4% to those persons within the high income group. The data for Region 4 illustrates that the majority applicants obtained middle income and high income house lots rather than low/moderate income lots.

Allocations by Region and Income Category

Regions	Low/ Moderate	Middle	High	Total
	Income	Income	Income	
2	97	200	0	99
3	35	251	0	286
4	45	393	316	754
5	0	9	0	9
6	59	14	0	73
7	0	1	0	1
8	0	0	0	0
9	0	0	0	0
10	1	0	0	0
Total	237	670	316	1223
	19.4%	55.0%	26.0%	100%

(c) Allocation of Turnkey Homes

The interest expressed for the previous Phase of the turn-key project has resulted in the expansion of this type of housing solution and in June, 2013, the Ministry launched the 1000 Homes Project at Perseverance, on the East Bank of Demerara. This project will see the construction of one thousand (1000) houses beginning at Perseverance New Housing Scheme.

The Ministry commenced the construction of one hundred (100) houses which were at various stages of construction of the end year. Seventy-four (74) of those houses have been allocated and fifty-three (53) keys were handed over to beneficiaries of this project.

Moreover, for the reporting year, the Department received one thousand three hundred and sixteen (1316) applications from interested applicants for this project and one hundred and twenty-four (124) applicants were prequalified by the Banks; The New Building Society and Republic Bank Limited to obtain mortgages.

Activities for the 1000 Homes Project – 2015

No. of Applicants 2015	No. of Applicants' Info sent to Bank	No. of Prequalified Applicants by the Bank	No. of Allocations/Properties Allocated	No. of Keys handed over
1316	264	124	74	53

(d) Schemes Established

There were four new areas identified to be developed (De Williem, Zeeburg, Stewartville & Cummings lodge) during 2015 with approximately one thousand and five (1005) house lots, a total of four hundred and twenty two (422) in Region 3 and five hundred and eighty-three (583) lots were made available in Region 4. The Housing Schemes developed provided middle income and high income house lots.

(e) One Stop Shop Exercises

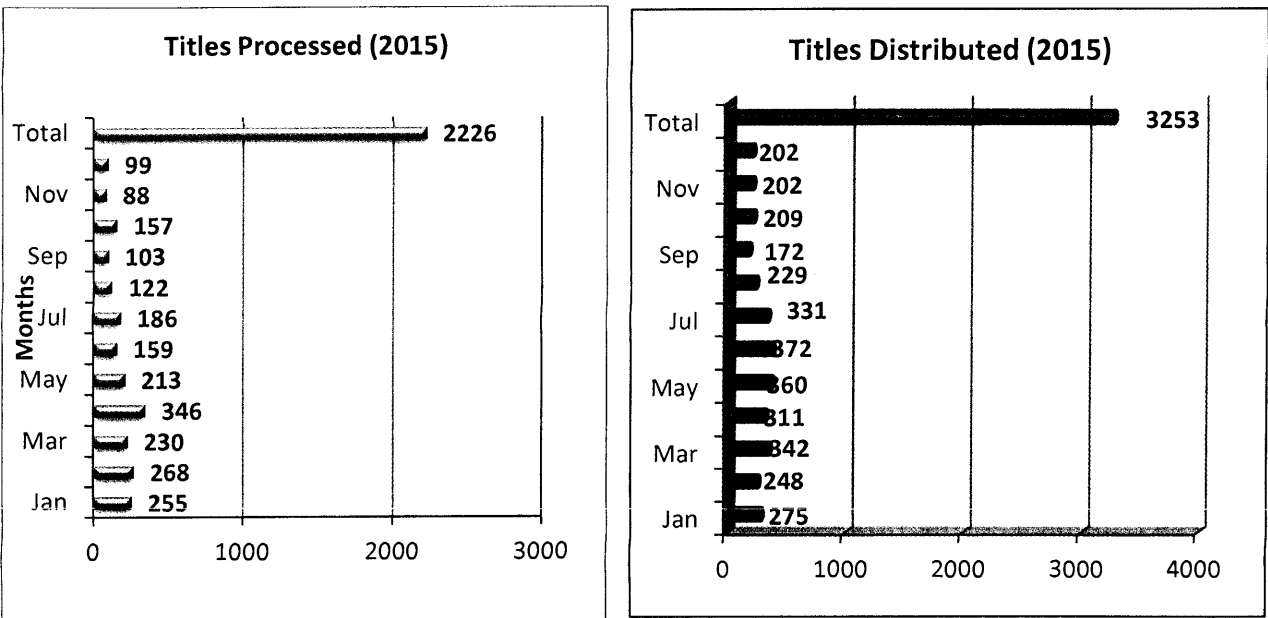
The Authority conducted six successful One Stop Shop exercises in Regions 4 and 9. A total of 2,303 offers were dispatched to prequalified applicants to select and pay for house lots at the One Stop Shop activities. These One Stop Shop exercises attributed to approximately 566 of the total number of allocations and one hundred and six (106) allottees commenced the processing of Titles for lots allocated. **The highest number of allocations was made in Providence Phase III in Region 4.**

Present at those One Stop Shop exercises were representatives from the Banks, hardware suppliers, furniture manufacturing and private developers in house construction. The Banks and other partners provided information to allottees on how to obtain a loan for the construction of homes; the latest available materials/supplies used in house construction and types of housing solutions available.

3. CONVEYANCE UNIT

(a) Processing and Distribution of Transports and Land Titles

In 2015, the Unit was targeted with the conveyance (processing) of five thousand (5,000) and the distribution of four thousand one hundred and twenty-one (4,121) Transports and Certificates of Title. For the reporting period, the Department processed 2,226 Transports/Titles representing 44.5% achieved and distributed 3,253 Transports/Titles representing 78.9% achieved. The number of certificates of title expected to be processed by the Land Registry did not materialized, hence it affected the distribution of titles.



The above graph shows the number of titles and transports processed and distributed for 2015.

(b) Deeds of Gifts/Transfer of Land/Conversion & Registration of lands

The Conveyancing Unit continued to request the transfer of lands from GUYSUCO and to convert lands in the name of the Government of Guyana, Central Authority to Land Registration Areas. Also to register lands in the name of the State of Guyana.

Programmed Activities

- 1) Request the transfer of lands from GUYSUCO to CH&PA
- 2) Process Block Transport(s) from Deeds of Gift granted to CH&PA.
- 3) ~~Convert GOG Transports and CH&PA Transports under the Land Registry Act Chapter 5:02 as the registered proprietor and pass Certificate of Title for lands converted.~~
- 4) Make application(s) on behalf of the Guyana Lands and Surveys Commission to registered State lands in the name of the State.

Achieved Programmed Activities

- a) The CH&PA requested no new lands by way of Deed of Gift from GUYSUCO.
- b) The Central Authority however paid GUYSUCO One (1) Billion Dollars for lands that were identified by the Superintendent of Surveys, GUYSUCO as follows:

Table showing proposed areas CH&PA paid GUYSUCO in 2015					
No	Areas	Acreage	Ownership	Status of Transfer	Remarks
1	Block XX Pln Edinburg	68.4928	GUYSUCO	GUYSUCO to prepare Agreement of Sale	Block Plan not yet executed
2	Block XX Pln Anna Catherina	98.611	GUYSUCO	GUYSUCO to prepare Agreement of Sale	Block Plan not yet executed
3	Block YY Pln Anna Catherina	35.3264	GUYSUCO	GUYSUCO to prepare Agreement of Sale	Block Plan not yet executed
4	Pln Cornelia Ida	41.4504	GUYSUCO	GUYSUCO to prepare Agreement of Sale	Block Plan not yet executed
5	Pln Stewartville	71.4735	GUYSUCO	GUYSUCO to prepare Agreement of Sale	Allocations were done in 2015. Processing of Certificates of Title on Hold
6	Pln Mon Repos	40.669	GUYSUCO	GUYSUCO to prepare Agreement of Sale	Block Plan not yet executed
7	Pln Good Hope	40.9 & 46.93	GUYSUCO	GUYSUCO to prepare Agreement of Sale	Block Plan not yet executed
8	Pln Lusignan	58.09	GUYSUCO	GUYSUCO to prepare Agreement of Sale	Block Plan not yet executed

- c) Requests were also made to GUYSUCO to complete transfers requested in previous year some of which Cabinet have approved the transfer of land in the areas noted in the table below.

Table 4: Previous outstanding transactions with GUYSUCO				
No	Area	Acreage	Ownership	Remarks
1	Parcel 857 Plantation Hope	7.081	GUYSUCO has Lease or Licence	GUYSUCO to relinquish lease/licence to State (GL&SC)
2	Block D Plantation Great Diamond	3.5590	GUYSUCO has Transport 402/1891	Cabinet approved Transfer – CP(2011) 9:1:II
3	Block XX being portion of Lot No 3 Known as Lot No 7 Pln Balthyock	14.689	GUYSUCO has Transport No 37/1921	Requested Transfer of land on May 15, 2012
4	Block AA portion of Area B Plantation Not No 15 or Hope	52.657	GUYSUCO has Transport No 37/1921	Cabinet approved Transfer CP (2013) 5:4:BB
5	Firstly: Blocks 2 & 3 of Area D and Block 5 and Secondly, Tract BB comprising of Blocks 2, 3 & 5 Pln No 16 or Experiment	72.178	GUYSUCO has Transport No 37/1921	Cabinet approved Transfer CP (2013) 5:4:BB
6	Tract AA Block 20 Plns Kilcoy & Chesney	205.682	GUYSUCO has transport No 408/1920	Cabinet approved Transfer CP (2013) 5:4:BB
7	Tract A Perservance	114.2558	GUYSUCO has transport No 555/1905	Cabinet approved transfer CP(2014) 12:4:P
8	Block A portion of Plns Zeeburg & De Willem	53.408	GUYSUCO has transport No 1019/1920	Cabinet approved transfer CP(2014) 12:4:P
9	Parcel 3238 Pln Lust En Rust	218.392	GUYSUCO has transport No 458/2000	Cabinet approved transfer CP(2014) 12:4:P
10	Pln Goed Banana Land	Lots 1-48		Requested transfer of land on August 29, 2008, February 2, 2012 and November 6, 2012
11	Block 1 Plns Kilcoy & Chesney	Lots 1 - 119	GUYSUCO has transport No 408/1920	Requested transfer of land on April 2, 2013. However, matter engaging Land Court

d) A total of **four (4)** Government of Guyana and **two (2)** CH&PA Lands were converted to Land Registration Area. Government of Guyana obtained **Two (2)** Certificates of Title and the Central Authority obtained **Five (5)** Certificates of Title from previous conversion Transports. See table below.

Table showing Conversion of Transports (GOG & CH&PA) to Certificates of Title

No	Areas	GOG	CH&PA	Certificate of Title	Remarks
		Conversion Transport	Conversion Transport		
1	Parcel 1987 Zeelugt	Tpt No 546/2015 d/d 15.10.2015			
2	Parcels 701, 702 and 703 Pln Greenwich Park, EBE	Tpt No 545/2015 d/d 15.10.2015			
3	Parcel 86 Pln Tuschen, EBE	Tpt No 544/2015 d/d 15.10.2015			
4	Parcel 1 Pln De Kinderen, WCD	Tpt No 1565/2015 d/d 20.10.2015			
5	Block S De Willem (Parcel 272)		Tpt No. 148/2015 d/d 27.01.2015		
6	Tract A and B Pln Leonora (Parcel 518 & 519)		Tpt No 1157/2015 d/d 10th July 2015		
7	Parcel 1082 Zeelugt			COT 2015/1-H d/d 18.9.2015	GOG
8	Parcel 517 Leonora			COT No 2015/14-H d/d 25.9.2015	GOG
9	Block 4 comprising of Block 1 and a portion of Pln De Groot En Klyne (Parcel 669)			COT 2015/85- H d/d 19.10.2015	CH&PA
10	Tract A Anna Catherina (Parcel 386)			COT 2015/5-H d/d 18.9.2015	CH&PA
11	Tract Z Zeelugt (Parcel 168)			COT 2015/2-H d/d 18.9.2015	CH&PA
12	Block MH Leonora (Parcel 290)			COT 2015/17- H d/d 18.9.2015	CH&PA
13	Tract A Covent Garden (Parcel 542)			COT 2015/13- H d/d 18.9.2015	CH&PA

- e) During 2015, the Central Authority facilitated the Registration of State Lands to register the said lands in the name of the State of Guyana. The said areas are **Plantations Cummings Lodge and Stewartville/Uitvlugt.**

CHPA Deeded to GOG

The Central Authority in 2015 completed the transferred by way of Deed of Gift of two plots of land to the Government of Guyana for use by the Ministry of Education for the construction of primary and secondary schools. See table of Area deeded.

Table showing area Deeded to the Government of Guyana for use by the Ministry of Education			
No	Areas	Deed of Gift	Transport/Certificates of Title
1	Lots 278 & 279 Tract A Good Hope, ECD	2 nd October 2014	Tpt. 1403/2015 d/d/ 15.9.2015

4. INVESTIGATIONS & ENFORCEMENT UNIT

Activities conducted for the reporting period

Description	Total
Contravention Notices served	50
Sign posting	106
Investigations Conducted	219
Inventories Conducted	19
Demolitions	9
Investigation of Fraud Matters	2

The Investigation and Enforcement Unit attended to four hundred and five matters (405). Fifty (50) contravention notices to persons who violated and breached the terms and conditions of their allocation, nineteen (19) inventory exercises were conducted and two hundred and nineteen (219) matters were investigated. In addition, one hundred and six (106) lots were sign posted and nine (9) structures were demolished as a result of various queries, disputes, illegal occupation and verifications and two (2) where an individual pretended to be a Housing Officer and did some illegal transactions.

2.2.4 Evaluation of Performance

1. Application Forms and Interviews conducted

Years	Number of Applications Received	Number of Interviews Conducted
2014	5892	6615
2015	3,322	4928
TOTAL	9,214	11,543

A total of 9,214 application forms were received for house lots for the period 2014 to 2015. The number of applications as an indication of demand showed that there was greater demand in 2014. The table above also shows the number of applications for land reduced by two thousand five hundred and seventy (2570) in year 2015.

For the period, the Ministry allocated applicants in the system prior to 2012/2013 once they accepted the lots at the locations applicants were offered lots based on the availability of lots in housing schemes.

The Department continued to interview applicants once they have completed the application form and produced the relevant documents to have their interviews conducted. The number of interviews is generally more than the number of application forms received; this is due mainly to interviews being conducted with applicants who were not interviewed prior to the new system which was instituted in May 2009.

Similar to the data on applications, the number of applicants interviewed reduced in 2015. Further, for both years there were more applicants interviewed than applied in those years. This is normal because they are applicants who were not interviewed prior to the system instituted in 2009.

2. Allocation of House lots

Years	Targets	Allocations	Low/ Moderate Income	Middle/ High Income
2014	5900	2557	1137	1420
2015	5900	1223	237	986

An examination of table 5 above shows a decrease in the number of allocations in 2014. It can also be seen that the number of high income lots was greater than the low to moderate income category. It is also true that the available lots were within the middle to high income group.

The reduction in the number of lots allocated last year was as a result of the number of schemes developed and the types of lots produced.

Applicants were allocated house lots based on the criteria for allocation which included the income of the applicants and based on the price and income classification of the schemes developed during the period.

3. CONVEYANCE

CONVEYANCING OF TRANSPORTS AND TITLES (Processed and Distributed)

Years	Processing of Titles/Transports			Distribution of Titles/Transports		
	Targets	Achievement	% Achieved	Targets	Achievement	% Achieved
2014	5,000	4,122	82.4	4,121	1,893	46.0
2015	5,000	2,226	44.5	4,121	3,253	78.9

The table above shows a comparison of the targets set and percentage of targets achieved for conveyance (2014-2015).

In 2014 and 2015, Conveyancing Unit was unable to meet the target for processing of Titles/Transports.

The above table also shows that the Department did not achieve the target for distribution in both years due to delays in the processing mainly at the Land Registry, the timely submission of cadastral plans and in some cases, allottees did not pay the full cost for the land which is a prerequisite for uplifting Titles/Transports.

MISCELLANEOUS MATTERS

1. Letters of Assurance

For the period under review, a total of two hundred and sixty six (266) Letters of Assurance were prepared and dispatched to seven (7) Banks to commence the processing of loans for house construction. The highest number of letters was issued to the New Building Society.

2. Partnership with Construction Companies and Hardware Suppliers

CHPA continued to partner with the Private Sector to ensure citizens move beyond allocation of lots to home ownership and has signed a Memorandum of Understanding with several companies, including Trinidad Cement Limited (TCL), Toolsie Persaud Limited (TPL), National Hardware Limited (NHL) and Harris Paints (Guyana) Limited for special concessions on Construction Materials. As such, allottees were provided with an approval letter to submit to the companies of their choice for discounts.

A total of seventy-four (74) letters were issued to allottees to purchase building materials for house construction at reduced prices. The majority were given letters to benefit from the twenty percent (20%) discount available at Trinidad Cement Company.

(d) Backlog/Out of Order of transports/titles

Out of Orders Transports and Certificates of Title

The Unit continued to focus its attention on eliminating the out of orders of Transports and Certificates of Title. It is to be noted that some of the issues that created the out of orders were use of power of attorneys, departments requesting the conveyance to be placed on hold and allottee(s) to re-sign and submit supporting documents and the allottee(s) failure to respond to notices sent and issues with cadastral plans plan. In

2015, approximately 191 out of orders were cleared and the remaining matters will be cleared in 2016.

Backlog of Transports and Certificates of Title

There is a massive backlog of Certificates of Title awaiting signature at the Land Registry. This backlog was discussed with the Registrar of Lands and is likely to be cleared in 2016.

(e) Cancellation of Transports and Certificates of Title

The Unit continued to process the cancellation of Transports and Titles for allottee(s) who have been refunded, reallocated or whose lands were repossessed. In 2015, thirty-eight (38) were submitted for cancellation and one hundred and four (104) Orders were received from the Court for cancellation. This process can be delayed especially when the allottee(s) cannot be located or are reluctant to sign the necessary documents to have the transport or certificate of title cancelled. The Unit employed various strategies to resolve this issue and in some cases success was realized.

(f) Updating and tracking systems

The Unit continued to update the LMS and property registers, in real time and addressed the backlog of areas not inputted/updated.

In addition, the Officers of the Unit continued to input information on a daily basis, while attending to the allottees that would have approached agency to process or uplift their Transports or Certificates of Title.

2.3 COMMUNITY DEVELOPMENT DEPARTMENT

2.3.1 Strategic Objectives for 2015

1. Community Participation - supporting long term Community Development through training community leaders and NDC officials, supporting implementation of community demonstration projects and increasing community participation in decision making by facilitating community meetings.
2. Squatter Regularization - facilitating increased security of tenure through the allocation of house lots to persons in areas under regularization, as well as through processing and distribution to titles.
3. Second Low Income Settlement Programme – Completion of subsidies under the Hinterland Housing Pilot, monitoring of participation by beneficiaries; monitoring occupancy of the core houses by beneficiaries and other social aspects associated with implementation of these 2 pilots.

2.3.2 Targets and Achievements for 2015

COMPONENTS	EXPECTED END OF YEAR RESULTS	ACHIEVEMENTS FOR 2015	% of TARGET ACHIEVED
Community Participation	Community-wide meetings held, with at least 20 persons in attendance at each meeting	Average attendance of 20 persons at community meetings	100%
	36 Community leaders receive training and mentoring	82 community leaders trained and mentored	227%
	Providing support to 2 NDCs in strengthening relationships with communities	2 local authorities received support (5 NDC officials received training)	100%
	2 community Engagement Projects Implemented	2 projects implemented	100%
Settlement Regularization	1. 711 lots allocated	426 lots allocated	60%
	2. 500 Titles processed	318 Titles processed	64%
	3. 300 Titles distributed	428 Titles distributed	143 %
Hinterland Pilot	5 subsidies disbursed in Region #1	5 subsidies disbursed in Region # 1	100%

1. Community Participation

For the Community Participation Component, there were four deliverables; these were all met or exceeded. Community wide meetings were held in regions 1, 3, and 4 with an average attendance of at least 20 persons per meeting. There was generally greater attendance by females over males, in these meetings.

Regarding capacity building of community leaders, for the period under review, a total of eighty two (82) community leaders received training coaching and mentoring facilitated by the department. Sixty eight community leaders from Whitewater, Sebai, Kamwatta, Haimakabra in region 1, participated in a community design workshop for new sustainable hinterland housing project and were exposed to information on participatory community decision, participatory community mapping and participatory modeling; while twenty two (22) community leaders from Ordnance/Fortlands and Eliza and Mary in region 6 received training, coaching and mentoring facilitated by the Department. Five members of the Mon Repos/Le Reconnaissance NDC, Ireng/Sawariwau NDC, and Mayor and Town Council of Linden also received this type of technical assistance. Participants received instruction on Communication and Conflict Management, Community Group Formation, Building Effective Group Dynamics, Community Advocacy, Meeting Facilitation, Community Decision Making, Proposal Writing and Networking.



Community Leadership Capacity Building Training – Eliza and Mary

Three (3) community development projects were completed in three communities across Regions 4, and 6, phase 1 of the construction of the playground fence was completed at Ordnance/Fortlands Phase 2; street naming exercise was completed for one a block, and a project steering committee established in Recht-dor-zee Phase 2. These projects were all selected and implemented by the respective community groups,

in accordance with the priorities identified in the Community Development Plan, with the Department providing technical guidance.

2. Squatter Regularization

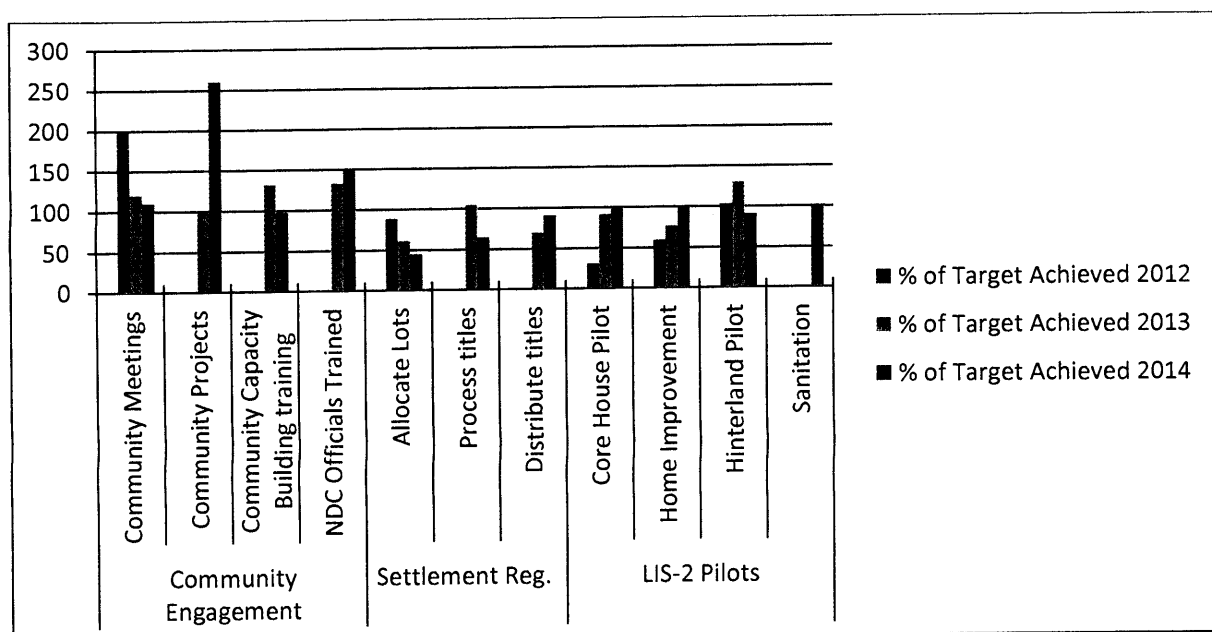
Regarding the distribution of titles in areas under regularization the department exceeded its target for 2015 with 143% of the target of 300 being achieved. Progress in this component was boosted primarily by improved efficiency within the Land Registry which greatly reduced the length of time for preparing titles.

The target of 711 lots allocated to persons in squatter settlements under regularization fell short by 40%; while the target of having 500 titles fell short by 36%. The reason for the short fall is mainly because of the slow response of verified and approved occupiers to make payments on the land and for processing of title.

3. LIS-2 PILOTS

Hinterland Pilot – For 2015, the Department aimed to complete disbursement of the 5 subsidies for the construction of houses in Oronoque in Region 1. By the end of the reporting period, all of the 5 (100%) subsidies had been disbursed and works on the houses completed.

2.3.3 Evaluation of Performance (Comparison with performance in 2014)



Generally, the Department's performance for 2014 was good. Targets were exceeded for 3 of the 11 output areas in 2014, and overall, targets were achieved for most

components, with the exception of the processing and distribution of titles in areas under regularization, and the training of Community Leaders. In relation to the community meetings, the department exceeded its target successively for all of the three periods (200% in 2012 and 120% in 2013, and 110% in 2014).

Regarding the allocation of lots in areas under regularization, progress was primarily boosted by the ongoing regularization exercise in the Mount Sinai area. With respect to the training of community leaders 34 of 35 community leaders were trained since the Bell West Community was unable to participate in the training programme, as a result of an ongoing income generation training programme being implemented in the community at the moment.

2.4 PROJECTS DEPARTMENT

2.4.1 Strategic Objectives for 2015

It is the responsibility of the Projects Department of the Central Housing and Planning Authority to *prepare engineering designs, facilitate procurement and implement and execute projects* in accordance with the mandate of the Authority. The various type of civil works are implemented and executed only after the successful acceptance of the annual budget proposal by the Chairman and Directors of the Authority's Board, Ministry of Finance and the Inter-American Development Bank.

The nature and complexity of projects includes but not limited to; *land preparation, construction and upgrading of roads, construction of drains and drainage structures, installation of pure water distribution network, installation of electrical distribution network etc.* in residential, commercial and industrial housing areas.

2.4.1.1 Two major activities undertaken by the department: -

1) National Competitive Tendering for Works

Upon completion of the engineering designs of the infrastructure (roads, bridges, drainage structures, electricity and water) and buildings, the works are separated by type into manageable portions. These are then formulated into tender documents in accordance with the National Procurement Act and the standard bidding documents of the country.

The procurement of the works and other related services are then advertised nationally or internationally, in accordance with the National Procurement Act of 2003. Following bid opening, tender evaluations are conducted, in accordance with the predetermined criteria, as indicated in the tender documents. The lowest responsive and compliant bidder is usually recommended for award of the contract and final approval is subject by either the CHPA Board or Cabinet.

2) Construction/Supervision

Subsequent to CHPA Board or Cabinet's no objection, the National Procurement and Tender Administration Board (NPTAB) gives an award of contract to CHPA to proceed with contract implementation and administration.

Following the signing of the contract(s) by both parties, the client issues the commencement order, after which the contractor procures the necessary bonds and insurances, and proceeds to mobilize his resources (equipment and personnel). The

works are then supervised by the client for adherence to the technical specifications of the contract. The client also monitors the quality of each aspect of the works and the contractor's work program.

Upon successful completion of the works, the client issues a taking over certificate, and retains a small percent of the payments due to the contractor, for the defects liability period. The retention sum is released at the end of the defects liability period, the point where the contractor is relieved of all contractual obligations.

During the year 2015, the Projects Department implemented the following programmes with the view of achieving the overall strategic objectives of the Authority, these programmes were as follows: -

1. Infrastructure Development and Building Programme
2. CHPA Funded Programme
3. Low Income Settlement's Program, Phase II

1) Infrastructure Development and Building Programme

The Infrastructure Development and Building Programme was funded by the Ministry of Finance, through the National Budget. For 2015, the budgetary allocation was 1.604 billion Guyana dollars (G\$1.604 Bln).

The table below shows the distribution of the budget across the main activities of the programme.

Table Showing Budget by Programme Activities		
Item	Project Activity	Budget (GYD)
1	Construction of RDS&PWDN	810,656,984
2	Land Preparation	11,750,292
3	Upgrading of Roads	781,713,724
	Grand Total	1,604,121,000

The programme entailed the following: -

- Construction of Roads, Drains, Structures, Installation of the Pure Water Distribution Network, Land Preparation in six (6) new housing areas.
- Upgrade of Roads in twenty five (25) existing housing areas.

From items **I and II** as depicted above there were a total of thirty one (31) CHPA housing areas where projects were executed coupled with sixty two (62) contracts being administered under this programme. Some of the housing areas where works were executed are; *Charity, Onderneening, Lust En Rust, Zeelugt, Anna Catherina, Leonora, Parfait Harmonie, Meten Meer Zorg, Tuschen, Uitulugt, Windsor Forest, Zeeburg/DeWillem, Providence, Farm, Prosperity, Diamond, Grove, Eccles, Enmore, Good Hope, Mon Repos, Non Pariel, Sophia, Vryheid's Lust, Bath, Hope Experiment, Adelphi, Bloomfield, Cumberland, Williamsburg, No. 76 & 77 Villages.*

It is important to note that Infrastructure Development and Building Programme Budget was approved in two parts as follows: -

- a) January to August 2015 - **GYD\$1,105,000,000.00**
- b) September to December 2015 – **GYD\$499,121,000.00**

Regions	No. of Projects
2	2
3	17
4	35
5	2
6	6

Further details of the programme are reflected in Appendix 1.

2) CHPA Funded Programme

The Authority also funded a variety of projects to the combine sum of 1.743 billion Guyana dollars (G\$1.743 Bln).

The table below shows the distribution of the budget across the main activities of the programme.

As shown in the table above, the programme entailed the following: -

- I. Construction of Roads, Drains, Structures, Installation of the Pure Water Distribution Network, Land Preparation in seventeen (17) housing areas.
- II. Upgrade of Roads in twenty five (25) existing housing areas.

- III. Building and maintenance works at Providence, Perseverance, CHPA and Parliament Square
- IV. New Bore Holes at Providence, EBD
- V. Consultants to execute and conduct electrical distribution networks, design of heavy duty bridges and associated structures for the EC / EB Highway project and preparation of Environmental and Social Management Plan for the EC / EB Highway project
- VI. Electrical Distribution Network in six (6) housing areas

Item	Project Activity	Budget (GYD)
1	Construction of RDS&PWDN	457,185,251
2	Upgrading of Roads	1,014,258,760
3	Buildings and Maintenance	12,658,097
4	New Bore Holes	72,302,425
5	Consultants	8,729,500
6	Electrical Network	178,617,967

For items **I to VI** (as depicted above); works were executed in fifty-one (51) CHPA housing areas; hence also there were fifty one (51) contracts that were administered during this period and under this programme. Some of the housing areas where works were executed are; *Belle West, Cornelia Ida, Schoon – Ord, Uitvlugt, Area B Lusignaan, Better Hope, Cherry and Onion Field, Enterprise, Great Diamond, Wisroc and various other areas in Region #5 and Region #6.*

Regions	No. of Projects
3	7
4	30
5	3
6	10
10	1

3) Low Income Settlement's Program, Phase II

In addition to the two programs mentioned above, the Authority also implemented a program funded by the Inter-American Development Bank as named at three (3) above.

The total sum expended for the year 2015 is 0.261 billion Guyana dollars (G\$0.261 Bln).

The table below shows the distribution of the budget across the main activities of the programme.

Item	Project Activity	Budget (GYD)
1	Infrastructural Development and Upgrading of Roads in New and Existing Schemes	130,655,000
2	Upgrading of Roads in Regularize Squatting Areas	43,524,000
3	Off Site Investments	1,278,000
4	Core Houses	57,148,000
5	Hinterland Pilot	637,568
6	Strengthen of CH&PA	18,098,217
7	Evaluation and Audits	9,832,000

Further details of the programme are reflected in Appendix 2.

2.5 MONITORING AND EVALUATION UNIT

2.5.1 Strategic Objective

The primary objective of the Monitoring and Evaluation Unit is to support the operations of the CHPA by keeping track of the progress and success of its housing delivery program and planning functions through the implementation of a functional results-based M&E system.

2.5.2 Targets and Achievements

The Unit's work plan activities focused on the following:

1. Strategic Planning and Program Design

During the period under review, the Unit assisted in developing a proposed 5-year Strategic Outlook, that is, a Medium Term Strategy for the CHPA. In the design of the Strategic Outlook, the Unit was instrumental in putting together a draft M&E results framework.

2. Monitoring

a. **Field Audit Surveys.** Field data collection exercises were completed for all housing schemes within Regions 5 and 6. The data were collected to address issues on occupancy levels, quality of housing stock, land use activities, access to basic services/utilities and household satisfaction. Data analysis reports on schemes surveyed within the two regions were completed.

b. **Data Collection on Program Performance Indicators.** The Unit continuously collected data on the Agency's 2015 work program performance indicators and compiled quarterly updates in a performance indicator tracking matrix.

(See Table 1: Indicator Based Performance Assessment of 2015 Work Programme Elements).

The Unit also compiled data with respect to the impact of the Agency's program on housing in Guyana. In this regard information from the Government's Valuation Office were collected and analyzed to determine residential property values, since this was selected as an indicator to measure wealth creation as an outcome of a poverty alleviation measure.

c. **Field Verification.** The Unit conducted in collaboration with the Projects Department and GIS Unit, field visits to collect and map information on the

level of infrastructure development in some of the housing areas to ensure completeness and accuracy of what obtains on the ground.

3. Evaluation

a. **Core House Pilot project Evaluation.** An evaluation of the Core House Pilot Project was undertaken by the Unit. An evaluation project brief was prepared outlining the purpose of the evaluation and the research questions, the data collection strategy and methodology for data analysis. The evaluation addressed issues on:

1. Demographics of beneficiaries
2. Income
3. Occupancy
4. Beneficiaries satisfaction/ perception
5. Benefits
6. Home financing and improvements.

Data were collected on the 13 LIS Housing schemes with Core House; this included housing schemes in Region 3, 4, 5, 6 and 9. A data analysis report was completed on the results of the survey conducted.

b. **Data collection on results indicators.** A household satisfaction survey instrument was developed to capture the required data on these indicators: such as residents' perception of safety and security; household satisfaction with availability of public facilities, etc. The following preliminary activities were completed with respect to this task:

1. Finalization of data collection instrument (questionnaire).
2. Completion of code sheet to facilitate data entry and processing in SPSS after the completion of survey field work.
3. Selection of sample of households for housing schemes to be surveyed.

The actual survey was not completed since the unit had to focus on the evaluation exercises with respect to the core house pilot and the LIS gender evaluation.

c. **Gender Based Evaluation of the LIS II Programme.** During the period under review the Unit managed this evaluation that was conducted by an independent consultant in collaboration with IDB and the CHPA. The CHPA was primarily responsible for data collection and the data entry process with regard to this evaluation. The specific tasks completed by the Unit with respect to this evaluation were:

1. Selection and Training of External Enumerators
2. Providing materials for the data collections officers

3. Piloting of the Data collection instrument
4. Liaising with the consultant with regard to the data collection and data entry process
5. Coordination of Data Collection process: liaising with the data collection officers in the assigning of work activities and the collection of the completed data collection instruments.
6. Monitoring of the data collection process via daily contact with data collection officers and field checks
7. Coordination of the data entry process utilizing the Census and Survey Processing System (CSPRO) software.

The Unit also managed the data verification and data cleaning activities. During the data entry process, all completed data files from the Census and Survey Processing System (CSPRO) database were forwarded to the Data Cleaning Specialist for data cleaning and returned for the necessary for corrections. Five temporary data cleaning staff were recruited for 3 days to assist the Unit in expediting the corrections to the errors highlighted by the Data Cleaning Specialist.

The Data cleaning report and the data from the executed survey was forwarded to the Unit by the data cleaning specialist. Also the final draft report of the Gender Based Evaluation of the LIS II Programme was also forwarded to the Unit and Senior Management for review.

Post-survey meeting with enumerators

The Unit held a post survey meeting with the enumerators to discuss issues and challenges faced during the conduct of the evaluation survey. The feedback provided insights that would be useful in the conduct of future exercises of this nature.

2.5.3 Other work activities

The unit assisted in the compilation of data/ information for the following:

1. 2015 MDG Indicator Progress Report
2. Sustainable Development Goals and Targets (Guyana's contribution to the global agenda on housing and settlement planning and development).
3. 56th Session of Committee on Economic, Social and Cultural rights: Information on article 11: the right to an adequate standard of living.

2.6 HUMAN RESOURCES DEPARTMENT

2.6.1 Objectives for 2015

During the year under review the department provided support services to the various departments to ensure that there is smooth operation of the organization.

The department ensured that the organization complied with the legal regulations such as discipline, retention, retirement, resignations and termination of employment and the receipt of benefits such as gratuity and pension.

Staff Compliment

The year 2015 commenced with staff strength of one hundred and sixty-one (161) employees and concluded with one hundred and forty-six (146).

Staff Categories	January 2015		December 2015	
	Filled	Vacant	Filled	Vacant
Category 'A' Administrative (101)	8	0	8	0
Category 'B' Senior Technical (102)	18	3	18	3
Other Technical & Craft Skilled (103)	65	20	60	25
Clerical & Office Support (104)	55	20	45	31
Semi-Skilled Operatives & Unskilled Labourers (105)	15	0	15	0
Total	161	43	146	59

The staff changes that occurred during the period under review are illustrated on the table and graph.

Position	Recruitment	Resignation	Termination	Dismissed	Retired
Electrical Engineer	1	-	-	-	-
Customer Liaison Officer	1	-	-	1	-
Vehicle Driver	3	2	-	-	1
Confidential Secretary	1	1	-	-	-
	-	2	1	-	-

Clerk of Works					
Regional Housing Officer	-	1	-	-	1
Data Processing Clerk	-	1	-	-	-
Verification Clerk	-	-	-	1	-
Accounts Clerk III	-	-	-	1	-
Director of Finance		-	-	1	-
Total	6	7	1	4	2

- Recruitment-6
- Resignation- 7
- Termination- 1
- Dismissal- 4
- Retired-2

During the year under review the agency recruited twenty-four employees, while on the other hand, sixteen employees were separated.

2.6. 2 Work Activities

The period under review four employees were appointed to new positions as indicated hereunder.

Name of Officer	Previous Designation	Present Designation	Date of Change	Status
Leticia Rampersaud	Conveyance Data Processing Clerk	Conveyance Officer	01/02/15	Appointed
Michelle Joseph	Data Entry Clerk	Regional Housing Officer, Reg # 9	15/06/15	Appointed
Sharlene Sookdai	Accounts Clerk II	Senior Clerk	01/12/15	Appointed

Training and Development

During the year under review employees at all levels participated in internal and external training as indicated hereunder.

Name of Training Programme	Institution/Organisation	No of Employee (s) attended
Transparent Governance-Accountability for Public funds-Auditing Impact on Financial Integrity	Institute of Internal Auditors' Guyana Chapter Progress through sharing	2
Human Resource Management	University of Guyana, Institute of Distance & Continuing Education	1
Modern Geometric Datumns in Surveying and Mapping	University of Guyana (CIT/UG)	1
Conducting Effective Investigation, Training and Recovering fraud loses	Institute of Internal Auditors, Guyana Chapter, Progress through sharing.	1
Joint Workplace , Safety & Health Committees	Ministry of Social Protection, Labour , Occupational Health & Safety Department	1
Capacity Development Workshop	In-House	12

Miscellaneous Matters

During the reporting period, the agency took time off to observe the National Holidays and to recognized the contributions made by the Secretaries and Women to the agency

1. In observance of International Women's, the women of the agency were presented with corsage and treated to buffet lunch special on **March 9, 2015**.
2. In recognition of Administrative Professional Week, eight Secretaries were presented with floral arrangements and a gift vouchers on **April 25, 2015**.
3. In recognition of World Blood Donor Day, thirty employees were processed however, only twenty-one were eligible to donate blood on **June 19, 2015**.
4. In observance of Ameridian Heritage Month, employees participate in the Ameridian Heritage Celebration at **Santa Artak** on September **12, 2015**.

5. In recognition of Breast Cancer Awareness month, the agency observed “**Wear Pink**” Day, where employees were attired in something “pink” in support of persons living with the disease on **October 30, 2015**. In addition a Doctor from the Ministry of Health, facilitated a health talk on Breast Cancer.
6. The Annual Christmas Party was held on at the **Club 704 Sky Lounge**, Albert & Lamaha Streets, on **December 19, 2015**.

2. 7 Management Information Systems

2.7.1 Overview

The MIS department is responsible for providing computer and technology related support to all CH&PA departments. This support involves analyzing each department's hardware, software and communication needs and providing solutions that will not only benefit the department and enhance its' ability to function, but to incorporate these needs into a comprehensive solution that will benefit the Organisation as a whole.

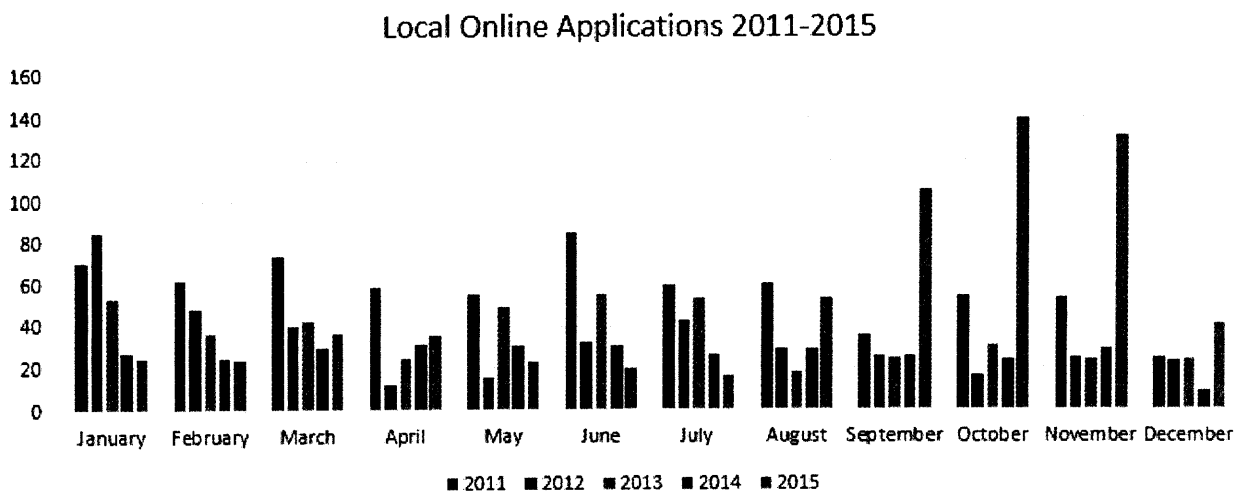
2.7.2 Activities

CH&PA's E-Business

CH&PA website

The Central Housing and Planning Authority through its MIS department made several critical services available through its website (www.chpa.gov.gy), which allow users to, inter alia, apply online (local residents and remigrants/overseas based Guyanese), check their online application status, and make house-lot related enquiries. The website also serves as a key medium of information, allowing users to gain access to housing related information, such as news, photographs, and videos.

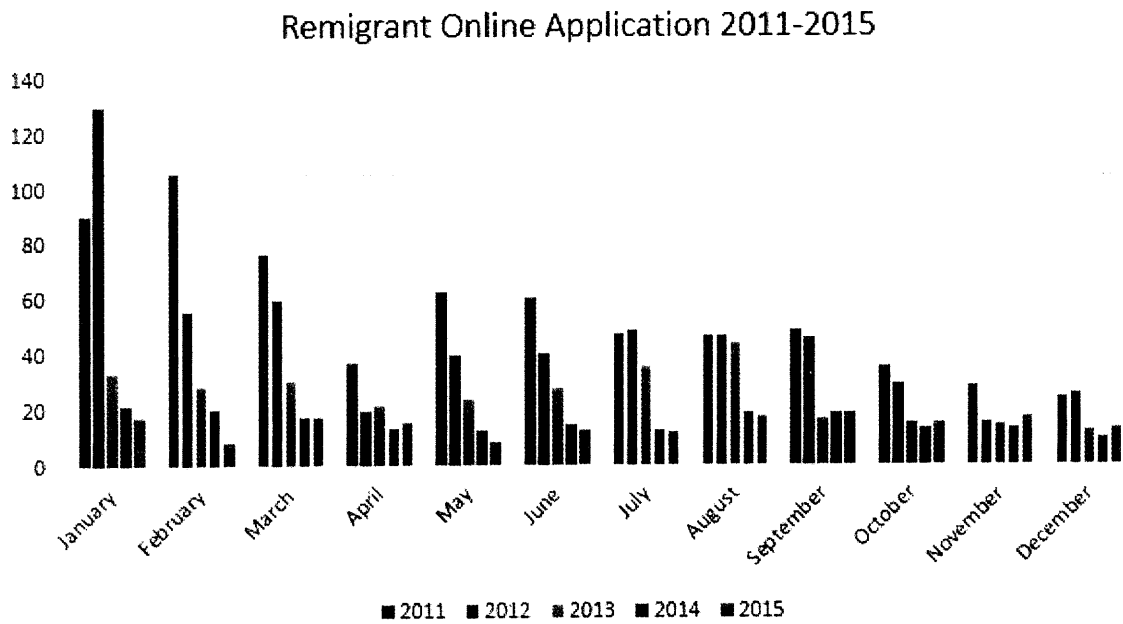
In 2015, 654 local online applications were made, enabling 654 customers to save a trip to a CH&PA office.



Graph shows local online applications by month over the last three years (2011-2015)

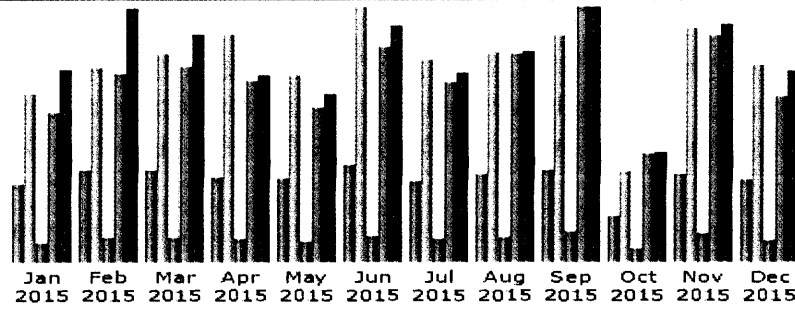
There were a total of 180 remigrant applications in 2015, bringing the total number of remigrant applications to 1971 at the end of the year.

The graph shows remigrant online applications by month over the last five years (2011-2015)



The CH&PA’s website had a total of 2,205,126 hits in 2015, a 6% decrease over year 2014:

Monthly history



Month	Number of visits	Number of hits	Hits	Data size
Jan 2015	1,826	4,028	17,557	4.77 GB
Feb 2015	2,175	4,627	22,562	6.24 GB
Mar 2015	2,169	4,988	23,423	5.62 GB
Apr 2015	2,006	5,441	22,333	4.62 GB
May 2015	1,972	4,451	18,309	4.15 GB
Jun 2015	2,320	6,068	24,571	5.84 GB
Jul 2015	1,904	4,831	21,067	4.68 GB
Aug 2015	2,089	4,997	22,896	5.21 GB
Sep 2015	2,179	5,425	28,520	6.27 GB
Oct 2015	1,056	2,136	11,376	2.72 GB
Nov 2015	2,062	5,575	27,216	5.88 GB
Dec 2015	1,953	4,700	20,011	4.72 GB
Total	23,711	57,267	259,841	60.71 GB

The image below shows the usage of the CH&PA's website by country

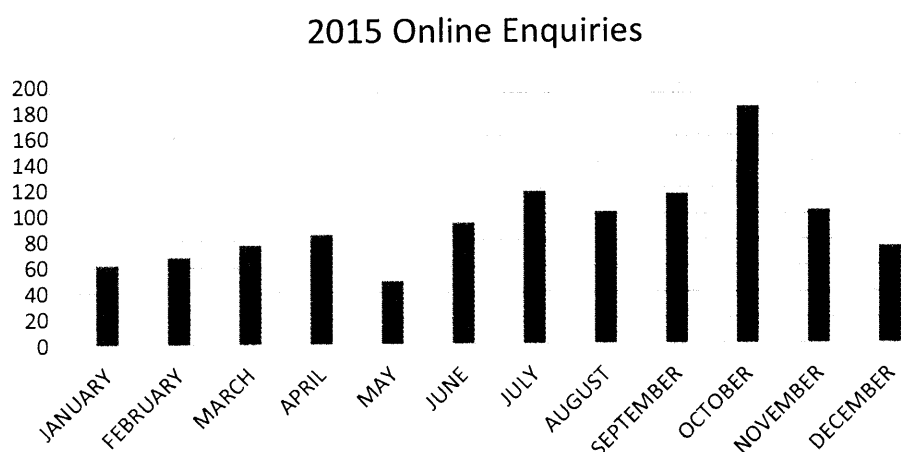
Locales (Top 25) - Full list

Locales			Hits	Data size
Guyana	gy	128,718	1,356,734	33.54 GB
United States	us	53,281	404,662	12.17 GB
Canada	ca	14,065	102,998	3.19 GB
France	fr	13,122	15,998	643.16 MB
Great Britain	gb	9,353	55,828	1.72 GB
Trinidad and Tobago	tt	4,583	44,988	1.26 GB
Belize	bz	4,055	46,472	1.13 GB
Unknown	zz	3,191	17,920	644.16 MB
Barbados	bb	2,717	22,829	640.14 MB
Germany	de	2,280	7,349	284.24 MB
Belgium	be	2,255	2,572	84.84 MB
China	cn	2,015	7,630	222.38 MB
Turkey	tr	1,791	2,022	43.24 MB
Japan	jp	1,745	2,213	29.89 MB
Ukraine	ua	1,711	1,922	64.80 MB
Lithuania	lt	1,336	1,336	43.47 MB
Suriname	sr	1,305	17,803	501.76 MB
Russian Federation	ru	1,012	2,486	69.29 MB
Bahamas	bs	867	3,685	123.65 MB
Jamaica	jm	775	8,139	242.33 MB
Antigua and Barbuda	ag	705	9,221	259.78 MB
Netherlands	nl	682	5,187	191.29 MB
Saint Vincent & Grenadines	vc	552	4,019	94.58 MB
Venezuela	ve	524	3,125	104.90 MB
Brazil	br	469	3,127	129.54 MB
Others		6732	54861	3.38 GB

Online Enquiries

During the period under review, the CH&PA, through the Management Information Systems Department, dealt with a total of 1132 online enquiries, via the website and direct emails. This reflects the improved customer service being provided by the agency.

The chart below shows the online enquiries made in 2015, sorted by month.



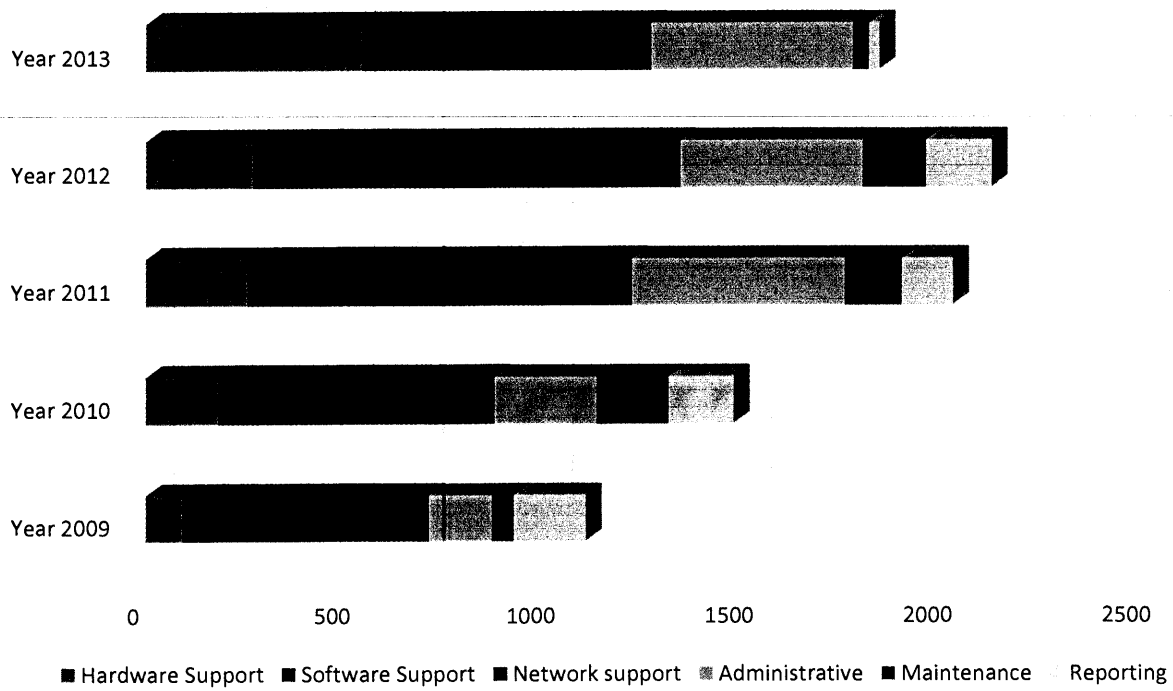
Support Services

The Management Information Systems Department provided a total of 1951 support services in year 2015. Below is the comparative analysis of the quantity of support services, sorted by service type for the years 2009 to 2015.

Service Type	Year 2009	Year 2010	Year 2011	Year 2012	Year 2013	Year 2014	Year 2015
Hardware Support	94	183	255	268	541	485	792
Software Support	587	551	750	906	509	658	703
Network support	30	140	214	165	216	189	67
Administrative	157	257	533	456	504	524	314
Maintenance	54	180	143	159	40	59	49
Reporting	182	163	129	165	27	65	26
Total	1104	1474	2024	2119	1837	1980	1951

Bar Chart below shows the four-year comparison (2009-2015) of the number of services provided by the Management Information Systems Department.

Chart shows a summary of services executed by the MIS dept over the pass five years (2009-2013)



APPENDICES

DETAILS OF LOCALLY FUNDED PROJECTS: 2015 ESTIMATES -- BY ACTIVITIES

AGENCY: Ministry of Housing and Water, Central Housing and Planning Authority						
AGENCY TITLE:						
PROJECT CODE & TITLE:				PROGRAMME: Infrastructural Development and Building		
NO.	ACTIVITIES	LOCATION	AREA	REGION	TOTAL	REMARKS
1	Upgrading of RD&S	Charity	Charity	2	\$ 5,000,000	Works in progress
2	Upgrading of RD&S	Ondemeeming, Ess.	Ondemeeming, Ess.	2	\$ 6,086,070	Retention of G\$1,195,937 due Jan 29, 2016.
3	Construction of RDS&PVDN	Lust En Rust	LOT#1	3	\$ 44,111,358	Works in progress
4	Construction of RDS&PVDN	Lust En Rust	LOT#2	3	\$ 26,750,225	Works in progress
5	Construction of RDS&PVDN	Lust En Rust	LOT#3	3	\$ 6,828,683	Retention Released.
6	Construction of RDS&PVDN	Lust En Rust	LOT#4	3	\$ 6,740,949	Retention Released.
7	Construction of RDS&PVDN	Lust En Rust	LOT#5	3	\$ -	Retention Released.
8	Construction of RDS&PVDN	Zeelugt	Phase 3 - LOT#1	3	\$ 50,369,940	Works in progress
9	Construction of RDS&PVDN	Zeelugt	Phase 3 - LOT#2	3	\$ 13,147,713	Works in progress. Retention of G\$7,542,543 due September 2015.
10	Construction of RDS&PVDN	Zeelugt	Phase 3 - LOT#3	3	\$ 18,909,438	Works in progress. Retention of G\$6,633,380 due in 2016.
11	Upgrading of RD&S	Anna Catharina	North, Lot# 7	3	\$ 3,481,445	Retention of G\$3,481,445 due August 10, 2015
12	Upgrading of RD&S	Leonora	Leonora Lot# 6	3	\$ 7,150,573	Retention of G\$2,933,874 due August 20, 2015
13	Upgrading of RD&S	Parfait Harmonie	Parfait Harmonie	3	\$ 7,961,725	Retention of G\$4,190,725 Due January 20, 2016
14	Upgrading of RD&S	Premnagar, Meten Meer Zorg	Lot# 3	3	\$ 19,599,711	Retention of G\$3,639,842 due March 31, 2016
15	Upgrading of RD&S	Tusteben	North	3	\$ 5,290,678	Retention of G\$3,087,678 due August, 2015
16	Upgrading of RD&S	Uitviugt, Ocen View	Uitviugt, Ocen View	3	\$ 4,214,689	Retention of G\$4,214,689 due June 30, 2015.
17	Upgrading of RD&S	Windsor Forest	Windsor Forest	3	\$ 21,239,966	Retention of G\$2,219,577 due February, 2016
18	Upgrading of RD&S	Zeeburg/De Willen	Zeeburg/De Willen	3	\$ 7,496,895	Retention of G\$2,926,622 due September, 2015
19	Upgrading of RD&S	Zeelugt	North Lot# 2	3	\$ 24,218,773	Retention of G\$4,723,690 due September, 2015
20	Construction of RDS&PVDN	Providence	Cacique Entrance	4	\$ 25,806,073	Retention of G\$14,901,315 due July 1, 2015.
21	Construction of RDS&PVDN	Providence	Greenfield Park	4	\$ 12,326,435	Retention of G\$12,326,435 due June 28, 2015.
22	Construction of RDS&PVDN	Providence	Phase 3, LOT#1	4	\$ 14,923,392	Retention of G\$8,188,392 due July 2015
23	Construction of RDS&PVDN	Providence	Phase 3, LOT#2	4	\$ -	Retention of G\$7,158,245 due September 2015
24	Construction of RDS&PVDN	Providence	Phase 3, LOT#3	4	\$ 17,285,884	Retention released.
25	Construction of RDS&PVDN	Providence	Phase 3, LOT#4	4	\$ 20,976,628	Retention of G\$10,849,708 due September 2015.
26	Construction of RDS	Farm - Diamond	Lot #1	4	\$ -	Retention Released.
27	Construction of RDS	Farm - Diamond	Lot #2	4	\$ 13,715,953	Retention Released.
28	Construction of RDS	Farm - Diamond	Lot #4	4	\$ -	Retention Released.
29	Construction of RDS&PVDN	Farm	Phase 2, LOT# 1	4	\$ 5,852,328	Retention of G\$5,852,328 due Feb 7, 2015.
30	Construction of RDS&PVDN	Farm	Phase 2, LOT# 2	4	\$ 39,135,002	Retention of G\$7,224,964 due September 26, 2015.
31	Construction of RDS&PVDN	Farm	Phase 2, LOT# 3	4	\$ 19,105,917	Works in progress
32	Construction of RDS&PVDN	Farm	Phase 2, LOT# 4	4	\$ 18,075,202	Retention of G\$7,084,897 due October 1, 2015.
33	Construction of RDS&PVDN	Farm	Phase 2, LOT# 5	4	\$ 6,907,698	Retention Released.
34	Construction of RDS&PVDN	Farm	Phase 2, LOT# 6	4	\$ 3,176,216	Poor progress.
35	Construction of RDS&PVDN	Farm	Phase 2, LOT# 7	4	\$ 27,100,973	Retention released.
36	Construction of RDS&PVDN	Farm	Phase 2, LOT# 8	4	\$ 7,242,271	Retention Released.
37	Construction of RDS&PVDN	Farm	Phase 2, LOT# 9	4	\$ 13,030,916	Retention Released.
38	Construction of RDS&PVDN	Farm	Phase 2, LOT# 10	4	\$ -	Poor progress.
39	Construction of RDS&PVDN	Prosperity	Barwell, EBD	4	\$ 25,033,005	Retention of G\$4,003,581 due in 2016
40	Construction of RDS&PVDN	Diamond	Little and Great - LOT#1	4	\$ 22,005,585	Works in progress
41	Construction of RDS&PVDN	Diamond	Little and Great - LOT#2	4	\$ 131,650,152	Works in progress
42	Upgrading of RD&S	Diamond	Blk X, Sec A	4	\$ 2,626,896	Retention of G\$7,726,054 due Sept 15, 2015.
43	Upgrading of RD&S	Eedes	Blk BB & CC - North	4	\$ 16,487,169	Retention of G\$5,124,487 due August 2015.
44	Upgrading of RD&S	Eedes	Blk BB & CC - South	4	\$ 9,561,426	Retention of G\$3,604,169 due June 30, 2015.
45	Upgrading of RD&S	Eedes	Block EE	4	\$ 11,052,420	Retention of G\$5,483,472 due Oct 14, 2015.
46	Upgrading of RD&S	Eedes	Block EE	4	\$ -	Retention of G\$3,299,095 due October 14, 2015
47	Upgrading of RD&S	Eedes	Block EE	4	\$ 40,893,433	Works in progress
48	Upgrading of RD&S	Emore	Emore	4	\$ 93,534,444	Retention of G\$7,397,597 due April 12, 2016.
49	Upgrading of RD&S	Good Hope	Good Hope	4	\$ 4,641,698	Retention due July 25 2015.
50	Upgrading of RD&S	Grove	Blk Y, Sec A	4	\$ 1,806,928	Retention of G\$3,748,148 due October 29, 2015.
51	Upgrading of RD&S	Mon Repos	Block 8	4	\$ 2,923,619	Retention due July 23, 2015.
52	Upgrading of RD&S	Non Parid	Section D	4	\$ -	Retention of G\$2,643,622 due September 10, 2015.
53	Upgrading of RD&S	Sophia	Sophia	4	\$ 103,389,689	Retention of G\$8,325,988 due January 29, 2016.
54	Upgrading of RD&S	Vryheids Lust	Vryheids Lust	4	\$ 6,269,695	Retention of G\$4,831,897 due Jan 21, 2016.
55	Upgrading of RD&S	Bath	Block D, Phases 2 & 3	5	\$ 3,938,039	Retention of G\$3,938,039 due August 31, 2015
56	Upgrading of RD&S	Hope and Experiment	Hope and Experiment	5	\$ -	Retention of G\$2,341,347 due Due October, 2015
57	Upgrading of RD&S	Adelphi	Adelphi	6	\$ 30,021,370	Works in progress
58	Upgrading of RD&S	Bloomfield	Bloomfield	6	\$ 16,641,881	Retention of G\$2,477,782 due Due February, 2016
59	Upgrading of RD&S	Cumberland	Cumberland	6	\$ 26,921,797	Works in progress
60	Upgrading of RD&S	No. 76 Village	No. 76 Village	6	\$ 16,782,836	Works in progress
61	Upgrading of RD&S	No. 77 Village	No. 77 Village	6	\$ 11,655,068	Retention of G\$4,959,204 due Due October, 2015
62	Upgrading of RD&S	Williams Burg	Williams Burg	6	\$ 3,903,130	Retention of G\$3,135,587 due Due February, 2016
TOTAL					\$ 1,105,000,000	

DETAILS OF LOCALLY FUNDED PROJECTS: 2015 ESTIMATES -- BY ACTIVITIES

AGENCY: Ministry of Communities						
AGENCY TITLE:						
PROJECT CODE & TITLE: PROGRAMME: Infrastructural Development and Building						
NO.	ACTIVITIES	LOCATION	AREA	REGION	TOTAL	REMARKS
1	Upgrading of RD&S	Charity	Charity	2	\$ 5,000,000	Preparation of final payment in progress. Retention of G\$2,802,086
2	Upgrading of RD&S	Onderneeming, Ess.	Onderneeming, Ess.	2	\$ -	Retention of G\$1,193,937 due Jan 29, 2016.
3	Construction of RDS&PVDN	Lust En Rust	LOT#1	3	\$ 14,149,716	Works in progress. Retention G\$11,149,716 due September 2015
4	Construction of RDS&PVDN	Lust En Rust	LOT#2	3	\$ 8,444,557	Retention of G\$8,444,557 due September 2015
5	Construction of RDS&PVDN	Lust En Rust	LOT#3	3	\$ -	Retention Released.
6	Construction of RDS&PVDN	Lust En Rust	LOT#4	3	\$ -	Retention Released.
7	Construction of RDS&PVDN	Lust En Rust	LOT#5	3	\$ -	Retention Released.
8	Construction of RDS&PVDN	Zeelugt	Phase 3 - LOT#1	3	\$ 60,000,000	Works in progress
9	Construction of RDS&PVDN	Zeelugt	Phase 3 - LOT#2	3	\$ 46,743,363	Works in progress. Retention of G\$7,542,543 due December 2015.
10	Construction of RDS&PVDN	Zeelugt	Phase 3 - LOT#3	3	\$ 68,704,480	Works in progress. Retention of G\$6,633,380 due in 2016.
11	Upgrading of RD&S	Anna Catherina	North, Lot# 7	3	\$ -	Retention of G\$3,481,445 due August 10, 2015
12	Upgrading of RD&S	Leonora	Leonora Lot# 6	3	\$ -	Retention of G\$2,933,874 due August 20, 2015
13	Upgrading of RD&S	Parfait Harmonie	Parfait Harmonie	3	\$ -	Retention of G\$4,190,725 Due January 20, 2016
14	Upgrading of RD&S	Premnagar, Meten Meer Zorg	Lot# 3	3	\$ -	Retention of G\$3,639,842 due March 31, 2016
15	Upgrading of RD&S	Tuschen	North	3	\$ -	Retention of G\$3,087,678 due August, 2015
16	Upgrading of RD&S	Uitvlugt, Ocen View	Uitvlugt, Ocen View	3	\$ -	Retention of G\$4,214,689 due June 30, 2015.
17	Upgrading of RD&S	Windsor Forest	Windsor Forest	3	\$ -	Retention of G\$2,219,577 due February, 2016
18	Upgrading of RD&S	Zeeburg/De Willem	Zeeburg/De Willem	3	\$ 2,926,622	Retention of G\$2,926,622 due September, 2015
19	Upgrading of RD&S	Zeelugt	North Lot# 2	3	\$ 4,723,690	Retention of G\$4,723,690 due September, 2015
20	Construction of RDS&PVDN	Providence	Cacique Entrance	4	\$ -	Retention Released.
21	Construction of RDS&PVDN	Providence	Greenfield Park	4	\$ -	Retention Released.
22	Construction of RDS&PVDN	Providence	Phase 3, LOT#1	4	\$ -	Retention Released.
23	Construction of RDS&PVDN	Providence	Phase 3, LOT#2	4	\$ 7,158,245	Retention Released.
24	Construction of RDS&PVDN	Providence	Phase 3, LOT#3	4	\$ -	Retention Released.
25	Construction of RDS&PVDN	Providence	Phase 3, LOT#4	4	\$ 12,949,736	Retention of G\$10,849,708 due September 19, 2015.
26	Construction of RDS	Farm - Diamond	Lot #1	4	\$ -	Retention Released.
27	Construction of RDS	Farm - Diamond	Lot #2	4	\$ -	Retention Released.
28	Construction of RDS	Farm - Diamond	Lot #4	4	\$ -	Retention Released.
29	Construction of RDS&PVDN	Farm	Phase 2, LOT# 1	4	\$ -	Retention Released.
30	Construction of RDS&PVDN	Farm	Phase 2, LOT# 2	4	\$ 7,224,964	Retention of G\$7,224,964 due September 26, 2015.
31	Construction of RDS&PVDN	Farm	Phase 2, LOT# 3	4	\$ -	Retention of G\$6,719,341 due February 2016
32	Construction of RDS&PVDN	Farm	Phase 2, LOT# 4	4	\$ 7,084,897	Retention of G\$7,084,897 due October 1, 2015.
33	Construction of RDS&PVDN	Farm	Phase 2, LOT# 5	4	\$ -	Retention Released.
34	Construction of RDS&PVDN	Farm	Phase 2, LOT# 6	4	\$ -	Poor progress
35	Construction of RDS&PVDN	Farm	Phase 2, LOT# 7	4	\$ -	Contractor currently conducting defects correction
36	Construction of RDS&PVDN	Farm	Phase 2, LOT# 8	4	\$ -	Retention Released.
37	Construction of RDS&PVDN	Farm	Phase 2, LOT# 9	4	\$ -	Retention Released.
38	Construction of RDS&PVDN	Farm	Phase 2, LOT# 10	4	\$ -	Poor progress.
39	Construction of RDS&PVDN	Prosperity	Bamwell, EBD	4	\$ 23,000,000	Retention of G\$4,003,581 due in 2016
40	Construction of RDS&PVDN	Diamond	Little and Great - LOT#1	4	\$ 5,124,486	Works in progress
41	Construction of RDS&PVDN	Diamond	Little and Great - LOT#2	4	\$ 79,432,418	Works in progress
42	Upgrading of RD&S	Diamond	Blk X, Sec A	4	\$ 30,000,000	Retention of G\$7,726,054 due 2016.
43	Upgrading of RD&S	Eccles	Blk BB & CC - North	4	\$ -	Retention of G\$5,124,487 due August 2015.
44	Upgrading of RD&S	Eccles	Blk BB & CC - South	4	\$ -	Retention Released.
45	Upgrading of RD&S	Eccles	Block EE	4	\$ 15,483,572	Retention of G\$5,483,572 due Oct 14, 2015.
46	Upgrading of RD&S	Eccles	Block EE	4	\$ 3,299,095	Retention of G\$3,299,095 due October 14, 2015
47	Upgrading of RD&S	Eccles	Block EE	4	\$ 30,000,000	Works in progress
48	Upgrading of RD&S	Enmore	Enmore	4	\$ -	Retention of G\$7,397,597 due April 12, 2016.
49	Upgrading of RD&S	Good Hope	Good Hope	4	\$ -	Retention Released.
50	Upgrading of RD&S	Grove	Blk Y, Sec A	4	\$ 3,748,148	Retention of G\$3,748,148 due October 29, 2015.
51	Upgrading of RD&S	Mon Repos	Block 8	4	\$ -	Retention Released.
52	Upgrading of RD&S	Non Pariel	Section D	4	\$ 2,643,622	Retention of G\$2,643,622 due September 10, 2015.
53	Upgrading of RD&S	Sophia	Sophia	4	\$ -	Retention of G\$8,325,988 due January 29, 2016.
54	Upgrading of RD&S	Vryheids Lust	Vryheids Lust	4	\$ -	Retention of G\$4,831,897 due Jan 21, 2016.
55	Upgrading of RD&S	Bath	Block D, Phases 2 & 3	5	\$ 3,938,039	Retention of G\$3,938,039 due August 31, 2015
56	Upgrading of RD&S	Hope and Experiment	Hope and Experiment	5	\$ 2,341,347	Retention of G\$2,341,347 due Due October, 2015
57	Upgrading of RD&S	Adelphi	Adelphi	6	\$ 5,000,002	Project completed, final payment in progress. Retention G\$3,158,657 due 2016
58	Upgrading of RD&S	Bloomfield	Bloomfield	6	\$ -	Retention of G\$2,477,782 due Due February, 2016
59	Upgrading of RD&S	Cumberland	Cumberland	6	\$ 5,000,000	Project completed, final payment in progress. Retention G\$3,158,657 due 2016
60	Upgrading of RD&S	No. 76 Village	No. 76 Village	6	\$ 10,000,000	Project completed, final payment in progress. Retention G\$2,614,678 due 2016
61	Upgrading of RD&S	No. 77 Village	No. 77 Village	6	\$ 15,000,000	Retention of G\$4,959,204 due Due October, 2015
62	Upgrading of RD&S	Williams Burg	Williams Burg	6	\$ 20,000,000	Retention of G\$3,135,587 due Due February, 2016
TOTAL					\$ 499,121,000	

STATE PLANNING SECRETARIAT				
Monthly Capital Releases Request - Specific				
Ministry/ Agency:		Ministry of Housing and Water - CH&PA		
Project Title:		Low Income Settlement Programme 2		
Project Code #:		28015		
Request of the Month		Jun-15		
Project Activity	Project Code	Estimate		Expenditure to Date
		Specific	Local	Specific
Component 1- Housing Schemes and Squatter Areas	2801501			
New Sites				
Upgrading of Roads in Block '8' Tuschen Phase 2				
Upgrading Roads in Section 'EE' Non Parcel				
Upgrading of Roads in Ordance Fortlands Phase 2				
Upgrading of Roads in No 76 Village Phase 2				
Upgrading of Roads in Recht-Door-Zee Phase 2				2,749,140
Upgrading of Roads in Parfaite Harmonie Lot 2				
Construction of roads at Belle West Lot1&2				
Construction of roads at Amelia's Ward				
Installation of Electricity				163,322,278
Sub - Total		130,655,000		166,071,418
Existing Sites				
Infrastructure works at Westminster Phase 1				
Infrastructure works at Ondermeering Phase 1				
Infrastructure works at Recht-door-Zee Ph 1				
Upgrading of Roads in Amelia's Ward Phase 2				
Upgrading of Roads in Amelia's Ward Phase 1B Lot 1&2				8,432,300
Upgrading of Roads in Parfaite Harmonie Lot 1&2				
Sub - Total				8,432,300
Squatter Sites				
Paving of Access Road at Section 'D' Sophia				48,879,080
Construction of Septic Tanks				
Construction of roads at Binkey Alley Lusignan				
Upgrading of Roads at Area 'R' Ankerville				
Sub - Total		43,524,000		48,879,080
Off site Investment				
Improve Production and Upgrade transmission at Belle west ph 2				
Upgrade transmission in Block 8 Tuchen Ph 2				
Upgrade transmission at No 19 Village phase 2				1,830,010
Improve Production and Upgrade transmission at Ordance Fortlands Phase 2				
complete bore hole at Tabatnga Lethem				
Sub - Total		1,278,000		1,830,010
Core Houses				
Sub - Total		57,148,000		14,870,682
Component 1 Sub-Total		232,605,000		240,083,490
Component 2: Hinterland Pilot Projects				
Pilot in Hinterland	2801502			
Pilot in the Incremental Housing				637,569
Sub - Total				637,569
Component 3: Strengthening of CH&PA				
Development of National Housing Policy and Strategic Plan	2801503			
Program Management				5,925,049
Training for CH&PA				9,806,075
Upgrade of Management Information System				
Development of Program Monitoring & Evaluation System				
Strengthening CH&PA Regional Offices-design and installation of WAN				
Sub - Total		18,098,217		15,731,124
Component 4: Evaluation & Audit	2801504			
Sub - Total		9,832,000		5,355,600
Component 5: Interest	2801505			
Sub - Total				
Total		261,172,785		261,170,214

**AUDITED FINANCIAL STATEMENTS OF THE
CENTRAL HOUSING AND PLANNING AUTHORITY**

**FOR THE YEAR ENDED
31 DECEMBER 2015**

**AUDITORS: THE AUDIT OFFICE OF GUYANA
63 HIGH STREET
KINGSTON
GEORGETOWN
GUYANA**



Audit Office of Guyana

P.O. Box 1002, 63 High Street, Kingston, Georgetown, Guyana

Tel: 592-225-7592, Fax: 592-226-7257, <http://www.audit.org.gy>

61/SL: 33/2/2017

27 March 2017

Mr. Hamilton Green
Chairman
Board of Directors
Central Housing and Planning Authority
41 Brickdam and United Nations Place
Georgetown.

Dear Mr. Green,

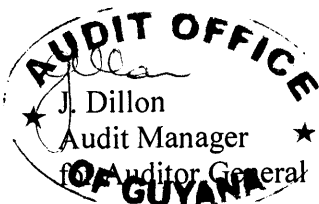
AUDIT OF THE FINANCIAL STATEMENTS OF THE
CENTRAL HOUSING AND PLANNING AUTHORITY
FOR THE YEAR ENDED 31 DECEMBER 2015

We wish to inform you that the audit of the above-mentioned Authority has been completed. Accordingly, we are pleased to forward one copy of the audited financial statements, together with the Report of the Auditor General and Management Letter thereon.

Should you need any clarification or explanations, please do not hesitate to let us know.

With kind regards.

Yours sincerely,





Audit Office of Guyana

*P.O. Box 1002, 63 High Street, Kingston, Georgetown, Guyana
Tel: 592-225-7592, Fax: 592-226-7257, <http://www.audit.org.gy>*

AG: 10/2017

27 March 2017

REPORT OF THE AUDITOR GENERAL
TO THE MEMBERS OF THE BOARD OF DIRECTORS
OF THE CENTRAL HOUSING AND PLANNING AUTHORITY
ON THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015

I have audited the accompanying financial statements of Central Housing and Planning Authority, which comprise the statement of financial position as at 31 December 2015, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information. The audit was conducted in accordance with the Audit Act 2004.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

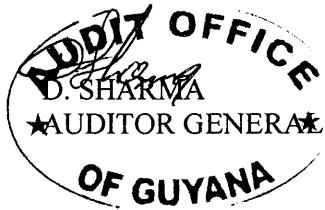
My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards on Auditing issued by the International Federation of Accountants (IFAC), and those of the International Organization of Supreme Audit Institutions (INTOSAI). Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements give a true and fair view in all material respects of the financial position of Central Housing and Planning Authority as at 31 December 2015, and of its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards.



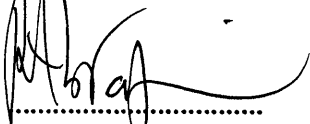
AUDIT OFFICE
63 HIGH STREET
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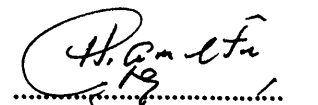
CENTRAL HOUSING AND PLANNING AUTHORITY

**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER, 2015**

	<u>Notes</u>	<u>2015</u> <u>G\$000</u>	<u>2014</u> <u>G\$000</u>
<u>Assets</u>			
<u>Non-Current</u>			
Fixed Assets	3	89,318	110,964
Investments	4	<u>4,136,786</u>	<u>4,536,426</u>
		4,226,104	4,647,390
<u>Infrastructural Works</u>			
Land for Development	5	4,000,000	4,500,000
Housing Infrastructure Projects	6	734,382	739,319
Capital Funded Projects	7	<u>1,951,896</u>	<u>2,277,212</u>
		6,686,277	7,516,531
		<u>10,912,382</u>	<u>12,163,921</u>
<u>Current Assets</u>			
Inventory	8	11,320	21,759
Work In Progress	9	539,973	317,756
Revolving Fund Loan	10	1,686,279	2,165,418
Debtors & Prepayments	11	1,002,736	5,521
Bank & Cash Balances	12	<u>967,777</u>	<u>621,718</u>
		4,208,085	3,132,172
Total Assets		<u>15,120,466</u>	<u>15,296,093</u>
<u>Equity & Liabilities</u>			
<u>Capital & Reserves</u>			
MOF Contributions - Capital Projects		8,239,312	9,064,627
MOF Contributions - Low Income Houses		50,000	50,000
MOF Contribution - Low Income Revolving Loan		2,000,000	2,000,000
Accumulated Surplus		<u>4,412,767</u>	<u>3,868,530</u>
		14,702,078	14,983,157
<u>Non-Current Liabilities</u>			
Deferred Income	13	9,676	9,676
Long Term Liabilities (GOG/VIF H/F)	14	289,662	287,310
Creditors	15	<u>119,050</u>	<u>15,950</u>
		418,388	312,936
Total Equity & Liabilities		<u>15,120,466</u>	<u>15,296,093</u>

The Financial Statements were approved for issue on 26th February, 2017


.....
Reaze Abraham
Director of Finance(ag.)


.....
Mr. Hamilton Green
Chairman- CH&PA Board

CENTRAL HOUSING & PLANNING AUTHORITY
Date: 26/2/2017
Director of Finance(ag)

Date: 26/2/2017

The notes on pages 8 to 12 form an integral part of these Financial Statements.

CENTRAL HOUSING AND PLANNING AUTHORITY

STATEMENT OF COMPREHENSIVE REVENUE FOR THE YEAR ENDING 31 DECEMBER, 2015

	<u>Notes</u>	<u>2015</u>		<u>2014</u>	
		G\$000	G\$000	G\$000	G\$000
<u>INCOME</u>					
Sale of Land			2,549,159		3,622,403
Rental			667		1,943
Building Application Fees			10,871		15,830
Interest on Current Account			1,256		727
Bank Interest			131,552		112,556
Transport Processing Fees			50,489		27,779
Subsidy from MOF			-		150,000
Sale of Application Forms			2,795		2,500
Sale of Low Income Houses			67,800		279,500
Profit from Sale of Houses (1000 Homes Project)	17		17,419		-
Survey Fees			6,330		7,416
Other Income			70,199		11,690
Deferred Income			-		5,000
Infrastructure Projects - GoG			2,429,436		3,975,315
			5,337,973		8,212,658
<u>EXPENDITURE</u>					
Housing Fund Projects		1,743,752		3,085,239	
GoG Housing Projects		1,604,121		3,150,000	
Cost of Land		500,000		500,000	
Employment Costs		338,299		329,217	
Repairs & Maintenance		7,146		9,392	
Advertisement		5,492		6,219	
Legal Fees		9,608		10,706	
Security		10,738		13,107	
Utilities		26,782		29,358	
Travelling & Subsistence		27,223		29,486	
Fuel & Lubricants		8,079		10,038	
Board Expenses		2,205		2,836	
Depreciation		35,092		28,847	
Office Materials & Supplies		15,339		20,584	
Finance Charges		360		1,131	
Other Administrative Expenses		25,587		38,413	
Refunds to Allottees		70,884		44,612	
Withholding Tax		3,033		8,532	
Loss of Sale of Motor Vehicles		-		2,037	
Expenditure on Low Income Houses		29,744		25,793	
Expenditure on GoG Special Projects		4,937		166,043	
Expenditure on Existing Housing Scheme		325,315	4,793,736	325,315	7,836,903
Surplus for the Year			544,236		375,755

The notes on pages 8 to 12 form an integral part of these Financial Statements.

CENTRAL HOUSING AND PLANNING AUTHORITY

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2015

	2015		2014	
	<u>G\$000</u>	<u>G\$000</u>	<u>G\$000</u>	<u>G\$000</u>
<u>Operating Activities</u>				
Operating (Deficit)/Surplus		544,236		375,755
Interest Received		(132,808)		(113,283)
Loss on Disposal		-		2,037
Depreciation		35,092		28,846
(Increase)/Decrease in Debtors and Prepayments		(997,215)		(4,292)
(Increase)/Decrease in Work In Progress		(222,217)		(317,756)
(Increase)/Decrease in Stock		10,439		(21,759)
Increase/(Decrease) in Creditors		103,100		15,950
Contribution from Govt - Current Subsidy		-		(150,000)
Cash (Outflow)/ Inflow from Operating Activities		<u>(659,372)</u>		<u>(184,502)</u>
<u>Returns from Investments</u>				
Interest Received		132,808		113,283
<u>Investing Activities</u>				
Infrastructural Works	830,254		991,357	
Proceeds on sale of motor vehicle	-		1,330	
Movement in Fixed Assets	(13,446)		(76,836)	
Revolving Fund Loan	479,139		(23,060)	
Fixed Deposits	399,640		(1,846,232)	
Net Cash Flow from Investing Activities		<u>1,695,587</u>		<u>(953,441)</u>
Net Cash Outflow before Financing				
<u>Financing Activities</u>				
Long Term Liabilities (GOG/VIF/H/F)	2,352		2,199	
Deferred Income	-		(5,000)	
MOF Contributions - Capital Projects	(825,315)		(825,315)	
Contribution from Govt - Current Subsidy	-		150,000	
Net Cash Inflow from Financing Activities		<u>(822,963)</u>		<u>(678,116)</u>
Decrease Cash & Cash Equivalent		<u>346,060</u>		<u>(1,702,776)</u>
Opening Balance		<u>621,718</u>		<u>2,324,494</u>
Cash & Bank Balance		<u>967,778</u>		<u>621,718</u>

The notes on pages 8 to 12 form an integral part of these Financial Statements.

CENTRAL HOUSING AND PLANNING AUTHORITY

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2015

	Retained Earnings	MOF Contribution Capital Projects	MOF Contribution Low Income Houses	MOF Contribution Low Income Revolving Fund
	G\$000	G\$000	G\$000	G\$000
Balance as at 1st January,2014	3,492,775	9,889,942	50,000	2,000,000
Movements in 2014		(825,315)	-	-
(Deficit) / Surplus for the year	375,755			
Balance as at 31st December,2014	3,868,530	9,064,627	50,000	2,000,000
Balance as at 1st January,2015	3,868,530	9,064,627	50,000	2,000,000
Movements in 2015		(825,315)	-	-
(Deficit) / Surplus for the year	544,236			
Balance as at 31st December,2015	4,412,766	8,239,312	50,000	2,000,000

The notes on pages 8 to 12 form an integral part of these Financial Statements.

CENTRAL HOUSING AND PLANNING AUTHORITY

NOTES TO THE FINANCIAL STATEMENT
AS AT 31 DECEMBER 2015

1. Background of Entity

The Central Housing and Planning Authority (CH&PA), was established in 1948, vide the Housing Act, Chapter 36:20, to address the housing needs of the citizens of Guyana. The Agency, which is under the purview of the Ministry of Communities, has the following primary objectives:

1. Divestment of Government land to eligible Guyanese for residential use.
2. Development of housing schemes and regularization and upgrade of squatter settlements.
3. Orderly and progressive development of Land, Cities, Towns, Urban and Rural areas.
4. Granting security of tenure, (Transports and Certificates of Title to Land).
5. Preparation of development plans for urban centers.
6. Provision of services (access roads, internal road networks, water distribution networks, drainage, electricity).
7. Collaboration with stakeholders for the development of sustainable communities.

2. Basis of Accounting

The Financial Statement has been prepared in accordance with International Financial Reporting Standards (IFRS), and are stated in Guyana Dollars. These financial statements have been prepared on an accrual basis.

3. Fixed Assets

Fixed Assets of the Authority are stated at cost less accumulated depreciation. Depreciation on fixed assets is calculated on a straight line basis. Depreciation rates are as follows:

Motor Vehicles - 20%

Fixtures - 20%

Equipment - 20%

	Motor Vehicles	Fixtures	Equipment	Total
	G\$000	G\$000	G\$000	G\$000
<i>Cost / Valuation</i>				
Balance January 1, 2015	96,915	55,995	69,735	222,645
Additions - 2015	7,507	2,707	3,232	13,446
Disposals - 2015				-
Balance December 31, 2015	104,422	58,702	72,967	236,091
<i>Depreciation</i>				
Accumulated to January 1, 2015	30,623	40,886	40,172	111,681
Charges for the Year - 2015	20,052	7,011	8,029	35,092
Written				-
Accumulated to December 31, 2015	50,675	47,897	48,201	146,773
Net Book Value - Dececeber 31, 2015	53,747	10,805	24,766	89,318
Net Book Value - Dececeber 31, 2014	66,292	15,109	29,564	110,965

4. Investments

Investments represents surplus funds invested in a mix of fixed deposit accounts and savings accounts at commercial bank and the amount shown in the Statement of Financial Position represents the balances in the said accounts as at 31/12/2015.

	<u>2015</u>	<u>2014</u>
	G\$000	G\$000
Demerara Bank	3,288,674	3,215,647
Republic Bank Ltd.	20,087	19,992
Citizens Bank Fixed Deposit Account	828,025	800,787
GBTI	-	500,000
Total	<u>4,136,786</u>	<u>4,536,426</u>

5. Land for Development

Land for Development represents land purchased from GUYSUCO for housing development and is shown at cost in the Statement of Financial position.

	<u>2015</u>	<u>2014</u>
	G\$000	G\$000
Opening Balance	4,500,000	5,000,000
Written off to Statement of Income and Expenditure	(500,000)	(500,000)
Closing Balance	<u>4,000,000</u>	<u>4,500,000</u>

6. Housing Infrastructure Projects

In 2010 and 2012 the Authority received G\$4.730B and G\$1.5B, respectively as subvention from the Government of Guyana for infrastructural development in the housing sector. The G\$734.4M represents the balance remaining to be spent from the said subventions as at 31/12/2015

	<u>2015</u>	<u>2014</u>
	G\$000	G\$000
Opening Balance	739,319	905,362
Bank Interest Earned	-	-
Transferred to Statement to Income and Expenditure	(4,937)	(166,043)
Closing Balance	<u>734,382</u>	<u>739,319</u>

7. Capital Funded Projects

The G\$3.253B represents subvention received from the government over the years for Capital Infrastructural Works. This amount will be written off to the Statement of Income and Expenditure over a ten years period.

	<u>2015</u>	<u>2014</u>
	G\$000	G\$000
Opening Balance	2,277,211	2,602,526
Written off to Statement of Income and Expenditure	(325,315)	(325,315)
Closing Balance	<u>1,951,896</u>	<u>2,277,211</u>

8. Closing Stock

Closing stock relates to inventory held as at 31st December,2015 for the 1000 Homes Project Storage at Perseverance,EBD. Closing Stock is stated at lower of cost or net realizable value in accordance with IAS 2.

	2015	2014
	G\$000	G\$000
Closing Stock	11,320	21,759
Closing Balance	11,320	21,759

9. Work In Progress

Work In Progress stated in the Statement of Financial Position is calculated in accordance with IAS 2 and represents all directly attributable cost incurred as at 31/12/2015 in the construction of houses in the 1000 Homes Project at Perseverance,EBD.

WIP Valuation

	2014	2014
	G\$000	G\$000
Opening WIP	317,756	-
Add: Opening Stock	21,759	-
Add: Opening Prepayments	4,520	-
Add: Purchases 2015	245,605	232,053
Less: Closing Inventory	(11,320)	21,759
Less: Prepayments	(1,736)	4,520
Cost of Inventory used in construction of houses	576,584	205,773
Plus: Labour cost	97,910	79,172
Plus: Employment Cost	24,015	15,993
Plus: Misc Cost	17,399	16,818
Less: Cost of Sales & Other expenditure	(175,935)	-
Total Work In Progress	539,973	317,756

10. Revolving Fund Loan

Subvention of G\$2.0B received from the Government of Guyana for the establishment of a low income revolving fund loan facility. This amount is shown in the Statement of Financial Position plus bank interest earned to date.

	2015	2014
	G\$000	G\$000
Opening Balance	2,165,418	2,142,357
Interest Earned	20,861	23,061
Expenditure on 1000 Homes Project	(500,000)	-
Closing Balance	1,686,279	2,165,418

11. Debtors & Prepayments

	2015	2014
	G\$000	G\$000
Deposit - GPL	1,000	1,000
Debtors	1,000,000	-
Prepayments - 1000 Homes Project	1,736	4,520
Closing Balance	1,002,736	5,520

12. Bank & Cash Balances

	2015	2014
	G\$000	G\$000
Citizens Bank Current Account	400,322	283,985
RBL Current Account	623,887	19,066
NBIC GOG/VIF Account	48,765	46,216
RBL GoG Capital Account	5,186	5,186
Citizens Bank Revolving Fund Account	140,307	34,261
GBTI Current Account	31,948	27,666
Citizens Bank Savings	2,181	2,168
GBTI Savings Account	449,278	942,204
Petty Cash Account	265	265
Stamp Imprest	20	20
Cash balance disclosed seperately under Note 6	(734,382)	(739,319)
Total	<u>967,777</u>	<u>621,718</u>

Note: This note 12 has been restated from previous financial statements to reflect all account balances and deduction of actual cash balances disclosed seperately in the Statement of Financial Position under the Housing Infrastructure Projects referenced to Note 6.

13. Deferred Income

The Deferred Income in the Statement of Financial Position as at 31/12/2015 is in relation to Motor Vehicles that were transferred to the Authority during the year. The said Motor Vehicles were valued and brought into the accounts of the Authority.

	2015	2014
	G\$000	G\$000
Opening Balance	9,676	14,676
Transferred to Income and Expenditure Account		(5,000)
Closing Balance	<u>9,676</u>	<u>9,676</u>

14. Long-Term Liabilities (GoG/VIF H/F)

	2015	2014
	G\$000	G\$000
Opening Balance	287,310	285,111
Amount Transferred during the Year	2,352	2,199
Closing Balance	<u>289,662</u>	<u>287,310</u>

15. Creditors

	2015	2014
	G\$000	G\$000
Prepayments received on turnkey houses	119,050	8,950
Motor Vehicle	-	7,000
Closing Balance	<u>119,050</u>	<u>15,950</u>

16. Related Party Transactions and Other Disclosures

(a) Parties are considered to be related if one party has the ability to control the other party or exercise significant influence over the other party in making financial or operating decisions.

There were no related party transaction for the year ending 31st December, 2015

(b) Other Disclosures

(i) Stipend paid to Board Chairman and Directors

	2015	2014
	G\$000	G\$000
Chairman	72	96
Board Directors	636	672
Total	708	768

(ii) Key Management Personnel

Key management personnel are those persons having authority and responsibility for planning, directing, and controlling the activities of the entity, directly or indirectly, including any directors (whether executive or otherwise) of the entity. [IAS 24.9]

	2015	2014
	G\$000	G\$000
Chief Executive Officer	7,973	5,421
Director of Projects	5,422	6,986
Director of Operations	6,379	4,509
Director of Finance	5,065	6,420
Director, Community Planning and Development	4,021	3,361
Head, Information Communication Technology	4,002	3,217
Chief Development Planner	5,805	4,509
Total	38,667	34,423

17. Profit from sale of Houses (1000 Homes Project)

	2015	2014
	G\$000	G\$000
Income From sale of Houses	193,600	
Cost Of Sales	(174,685)	
Gross Profit	18,915	-
Other Project Related Expenses	(1,496)	
Net Profit	17,419	-